To: Members of Uttoxeter Town Council's Policy and Planning Committee

Dear Councillor,

NOTICE IS HEREBY GIVEN that a meeting of the Town Council's **Policy and Planning Committee** will be held in the **Alan Dean Suite, Uttoxeter Town Hall** commencing at **10.00am** on **Tuesday, 27 October 2026** and Members are hereby summoned to attend for the purposes of transacting the following business.

The meeting will be open to the public and the press unless the Council otherwise directs as in accordance with Public Bodies (Admission to Meetings) Act 1960.

Any members of the public wishing to attend the meeting are encouraged to contact the Clerk 24 hours prior to the meeting to register their attendance within the meeting room for either addressing Council under Public Participation or wishing to attend within the public gallery.

Signed .....T L Jeffery.....

T L Jeffery 21 October 2026
Town Clerk

To: Councillors: B Houlihan (Chair), T Ashby (Vice-Chair), D Boot, J Glandfield, A Johnstone, P Krupski, A Noyes, L Sylvester, Z Krupski (ex-officio), A Mansfield (ex-officio)
Copy to: R Hawkins, D Holland, C Lancaster, S Page, C Sylvester, C Wain

AGENDA

1. **CHAIR'S WELCOME**
   The Chair to provide a welcome to the Meeting and a brief on the provisions of the Filming of Meetings as in accordance with "The Openness of Local Government Bodies Regulations 2014", a reminder that the Council has Signed up to the Civility and Respect Pledge, the use of mobile phones during the meeting and the evacuation procedure in the event of a fire. Committee is advised that the Clerk, Councillors Ashby and Boot are the Council's trained Evac Chair Operators.

2. **APOLOGIES FOR ABSENCE**
   (a) To report receipt of approved apologies for absence.
   (b) To minute the names of Councillors who are absent, and apologies have not been received.

3. **PUBLIC PARTICIPATION**
   In accordance with Standing Order 3(e-h), the meeting be adjourned for up to 15 minutes to allow for public participation where members of the public may make representations, answer questions and give evidence at a meeting which they were entitled to attend in respect of the business on the Agenda.

   The period of time designated for public participation at a meeting as in accordance with standing order 3(e) shall not exceed (3) minutes unless directed by the Chair of the meeting. It was noted that Members of the public may not take part in the Council meeting itself.

4. **DECLARATIONS OF INTEREST**
   Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

5. **SPCA - USEFUL GUIDE: UNDERSTANDING MATERIAL PLANNING CONSIDERATIONS**

To report receipt of an email on 7 October 2026 from SPCA Re: Useful Guide: Understanding Material Planning Considerations, as forwarded to Members and hardcopy issued to all Members.

6. **ESBC - PLANNING APPLICATIONS**

Committee is asked to give consideration to Planning Applications:

(a) P/2026/01059 - Change of use from florist Class E(a) to bar (Sui Generis) at Secret Garden, 5 Market Place, ST14 8HN.

7. **ESBC – PLANNING INSPECTORATE – APPEAL DECISION – P/2022/00846**

To report receipt of an email on 21 October 2026 from ESBC's Planning Support providing Council with the Planning Inspectorate Appeal Decision for P/2022/00846 – Appeal is dismissed, as forwarded to Members.

8. **PARTNERSHIPS - UTTOXETER NATURE FORUM (FORMER UNRN) UPDATE**

To report that due to unforeseen circumstances, the Chair of Uttoxeter Nature Forum (UNF) will be in attendance at the Policy and Planning Committee Meeting on 24 November 2026 to provide Committee with an update on the works and projects being carried out by Uttoxeter Nature Forum.

9. **CLIMATE CHANGE - PEOPLE'S EMERGENCY BRIEFING, UTTOXETER**

As Recommended by Committee on 22 September 2026 that:

(i) Members review the 'What next' document prior to the next meeting.

(ii) this matter be deferred for further consideration by Committee at its meeting on 27 October 2026, following the presentation from Uttoxeter Nature Group.

To report receipt of an email on 2 September 2026 from ESBC's Climate Change and Adaptation Officer expressing thanks to everyone who attended the Uttoxeter screening sessions (over 110 people) and that the post screening discussions were engaging and thoughtful, as forwarded to Members.

As deferred by Committee at its last meeting to enable Members to peruse the document in readiness for further consideration by Committee on 27 October 2026. Committee is asked to give consideration to 'What next' as included within the correspondence. Committee instruction is sought.

10. **PARTNERSHIPS - STAFFORDSHIRE CELEBRATING DIFFERENCE CAMPAIGN - INCLUSIVE TRAVEL**

As Recommended by Committee on 28 July 2026 'that the Clerk liaise with SCC's Engagement and Participation Co-ordinator to advise that as part of the more inclusive travel opportunities, Council would like to see the following for the town:

- *Toilet provisions being provided at Uttoxeter Train Station.*
- *Additional benches and bins within the town centre including Carter Street. Market Place and Market Square.*
- *Benches being provided next to bus stops.*
- *Additional benches and bins being located within green spaces and residential areas including the larger housing estates within the town.*
- *Mobility scooter charging provisions at a number of locations within the town (included for consideration by the Council's Town Centre Forum at its next meeting) which could include the town centre (Carters Square and at local cafes), the library, the leisure centre, Wilfred House, Heath Community Centre.'*

To report receipt of an email on 30 September 2026 from SCC's Commissioning Manager expressing her thanks for providing feedback on local issues identified. Committee is advised that *'SCC are liaising with Officers at SCC and ESBC to see who is responsible for what, and if there are opportunities and an update will be provided in due course.'*

11. **HIGHWAYS – UPDATE ON REVIEW OF SPEED INDICATOR DEVICE (PM003) FROM SPCA ON BEHALF OF SCC**

To report receipt of an email on 16 October 2026 from SPCA on behalf of SCC's Cabinet Member for Strategic Highways advising Council's that SCC has completed its review of the Speed Indicator Device (SID), as forwarded to Members on 20 October 2026.

Committee is advised that the key changes include:

- *All new applicants will need to enter into a licence agreement with the County Council. This will clearly set out responsibilities for maintaining and operating the device.*
- *New SIDs must comply with national regulations, which means they will need to be moved every six months. Any existing devices can remain in situ until the end of their operational life.*
- *The County Council will work with parish councils to identify alternative approved locations so that devices can be rotated between sites.*
- *Existing SIDs can remain where they are until they reach the end of their operational life.*
- *Moving devices between approved locations will help keep them effective by reducing driver familiarity and will help avoid unnecessary street clutter.*

Committee is advised that SPCA would welcome Council's feedback on the new policy which SPCA would be happy to report back to SCC or via the County Councillor. Committee instruction is sought.

12. **HIGHWAYS – NEW ROAD**

As Recommended by Committee on 22 September 2026 that 'the Clerk liaise with County Councillor Allen and CI Neeson to:

(i) *Advise that the Council strongly supports the contents of the member of the public's correspondence with respect to the ongoing speeding within New Road.*

(ii) *Request that SCC and the Policing Team review the speeding in New Road along with the SID's Data (which evidences the speed in New Road which on occasions is in excess of 100mph), with a view of incorporating permanent fixed speeding cameras at the current SID's locations within New Road.*

(iii) *Request that SCC consider reducing the speed of New Road from the new roundabout to the Shell garage from 40 mph to 30mph.*

To report that at the time the Agenda was issued, no responses had been received from County Councillor Allen and CI Neeson. The Clerk to provide an update if available. Committee instruction is sought.

13. **CLIMATE EMERGENCY UK**

To report receipt of an email on 8 October 2026 from Climate Emergency UK Re: Climate under pressure: Keeping things moving, as forwarded to Members. Committee instruction is sought.

14. **HIGHWAYS - A50/A500 UPDATE**

As Recommended by Committee on 26 May 2026 that the A50/A500 Updates remain as a Standing Item on future Committee Agendas. Committee is advised that no further updates have been received from Jacob Collier MP at the time the Agenda was issued. The Clerk to provide an update, if available.

15. **ALLOTMENTS - NATIONAL ALLOTMENTS ASSOCIATION**

To report receipt of the following emails received from The National Allotments Association, as forwarded to Members and Bloom Administrators:

(a) Re: October Newsletter dated 1 October 2026.

(b) National Allotment Society West Midlands Region Annual General Meeting 7 November 2026, received 18 October 2026.

16. **PARTNERSHIPS – POLICE PARTNERSHIP MEETING**

Committee is advised that the Council hosted a Police Partnership Meeting on 22 October 2026 where a number of Partners attended to address matters relating to the Town.

17. **PARTNERSHIPS – EVERYONE ACTIVE**

To report:

(a) Receipt of an email on 8 October 2026 from Together Active Place Lead for East Staffordshire Re: Safer Spaces, Stronger Minds workshop series, as forwarded to Members.

(b) Everyone Active Place Lead for East Staffordshire will be in attendance at the next Meeting to provide Committee with an update on the works and projects being carried out by Together Active within East Staffordshire.

18. **PLANNING – PARISH ONLINE**

To report receipt of the Parish Online Newsletter #69 on 21 October 2026, as forwarded to Members and Staff.

19. **PARTNERSHIPS - RURAL SERVICES NETWORK**

To report receipt of the following email from Rural Services Network, as forwarded to Members dated:

(a) The Rural Bulletin - 22 September 2026.
(b) Invite to the RMTG Meeting on 8 October 2026 (4.30pm-5.30pm via Zoom) dated 24 September 2026.
(c) The September Edition of Casebook from Rural Healthcare Alliance and Rural Servies Network dated 24 September 2026.
(d) You're Invited! RSN Seminar: Rural Planning dated 25 September 2026.
(e) The Rural Bulletin dated 29 September 2026.
(f) RSN Rural Funding Digest - October 2026 Edition.
(g) You're Invited! RSN Rural Vulnerability Group Meeting dated 15 October 2026.
(h) RMTG Roundup October 2026 dated 16 October 2026.
(i) The Rural Bulletin dated 20 October 2026.
(j) The October Edition of Casebook dated 21 October 2026.

20. **COMMITTEE IN PRIVATE – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the above Act it is requested that the public and press are not present due to the confidential nature of the business to be transacted and are asked to withdraw.

21. **ALLOTMENTS - ESBC MILLFIELD VICTORY ALLOTMENT – TRANSFER OF TITLE UPDATE**

22. **ALLOTMENTS – ALEXANDRA CRESCENT ALLOTMENT – COMPLAINT**

23. **PARTNERSHIPS - FUTURE SPORTS PROVISIONS FOR THE TOWN**

24. **PARTNERSHIPS - SUPPORT IMPROVEMENTS TO HEALTH PROVISIONS FOR THE TOWN RESIDENTS – UTTOXETER NEIGHBOURHOOD HEALTH HUB**

25. **LOCAL GOVERNMENT REORGANISATION**