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# UTTOXETER TOWN COUNCIL

## RECOMMENDATIONS OF THE POLICY AND PLANNING COMMITTEE ARISING FROM ITS MEETING HELD IN THE ALAN DEAN SUITE, UTTOXETER TOWN HALL ON TUESDAY, 22 SEPTEMBER 2026 AT 10.00 AM

**Chair – Councillor B Houlihan**

Councillors: T Ashby (Vice-Chair), D Boot, J Glandfield, A Johnstone, P Krupski, Z Krupski (ex-officio), C Lancaster (Observer)
Officer in attendance – T Jeffery, Town Clerk
It was noted that there were 3 members of the public were in attendance in the meeting (including 2 Representatives from The Wheatsheaf)

1. **CHAIR'S WELCOME**

The Chair provided a brief on the fire procedure in the event of a fire, provisions of the Filming of Meetings as in accordance with "The Openness of Local Government Bodies Regulations 2014", a reminder that the Council had Signed up to the Civility and Respect Pledge and the use of mobile phones during the meeting.

2. **APOLOGIES FOR ABSENCE**

(a) The Clerk reported receipt of approved apologies from Councillors A Noyes, L Sylvester, A Mansfield (ex-officio).

RECOMMENDED that the same be accepted and approved.

(b) The Clerk reported that all other Members were in attendance in the meeting.

RECOMMENDED that the same be noted.

3. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3(e-h), the meeting be adjourned for up to 15 minutes to allow for public participation where members of the public may make representations, answer questions and give evidence at a meeting which they were entitled to attend in respect of the business on the Agenda. The period of time designated for public participation at a meeting as in accordance with standing order 3(e) shall not exceed (3) minutes unless directed by the Chair of the meeting.

The Chair welcomed the member of the public to the meeting. It was noted that a member of the public wished to address Council on Agenda Item No. 6 SIDs/Review of Data. The member of the public expressed his thanks to Committee for permitting him to address them and he reported that:

- He had lived in New Road for the past 4½ years
- He was sick to death of the speeding traffic in New Road which was a nuisance and posed a danger and pollution prospects
- His family were generally woken early each day by the speeding and volume of traffic using New Road
- The speed of traffic had increased, not just with cars but motorbikes, vans and HGV's using the road, which was exacerbated when there were issues on the A50
- He had carefully reviewed the SID's Data and was disappointed to report that on occasions, vehicles were travelling in excess of 100mph
- He was aware that the responsibility of the mobile camera (including timings) was with the Police however he reported that the only deterrent would be to install permanent speed cameras at the current SID's locations in New Road. He advised that he had made contact with Jacob Collier MP who had contacted the Police Team who had suggested 30mph stickers be incorporated upon bins to further promote the speed of New Road. He reported that this would be in adequate.

- He was aware that traffic calming measures could not be incorporated because of the A50 and he reiterated that the only viable solution was to install fixed permanent speed cameras in both directions
- He reported that the speed located from the new roundabout to the Shell Garage was 40mph into 30mph which was adding to the speeding within New Road
- He reported that last evening when taking his bins out, a vehicle passed him doing in excess of 60mph
- He reported that something needs to be done about the speeding in New Road before a serious accident occurs and he urged the Council to liaise with the relevant authorities to request permanent speed cameras be installed
- He expressed his thanks to Committee for allowing him to address them on this important matter.

The Chair thanked the member of the public for their address to the Council and he reported that Council shared his concerns and the Council was limited in what it could do however Committee would consider their address under Item No. 6 later within the meeting. It was noted that the member of the public left the meeting at this time.

It was noted that Representatives for The Wheatsheaf Site were in attendance for Item No. 21 – The Wheatsheaf Site.

4. **DECLARATIONS OF INTEREST**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which was not included in the register of interests. Members were reminded that they were required to leave the room during the discussion and voting on matters in which they had a disclosable pecuniary interest, whether or not the interest was entered in the register of members' interests maintained by the Monitoring Officer.

None received.

5. **ESBC - PLANNING APPLICATIONS**

Committee gave consideration to the following Planning Applications:

(a) P/2026/00936 - Demolition of extension to southern elevation of the Chase Lounge and erection of single storey side extensions to the North West elevation including associated internal and external alterations and installation of modular unit for kitchen facility with link corridor to the North of the Syndicate Suite at Uttoxeter Racecourse, Wood Lane, ST14 8BD.

RESOLVED that with respect to P/2026/00936, Council had no comment to make at this stage.

(b) P/2026/00950 - Felling of 1 Ash tree (T1 of TPO 233) at 8 Dove Bank, ST14 8DZ.

RESOLVED that with respect to P/2026/00950, Council request that the Planning Authority request that the Applicant plant a replacement tree within their garden area or within a suitable space within the town (subject to liaision with ESBC's Green Spaces Team).

(c) P/2026/00963 - Change of use from a retail unit (class E) to a bar (Sui Generis) with internal and external alterations including the installation of toilets, fixed seating, installation of a retractable awning, air conditioning unit, bi-fold doors to the West elevation and alterations to existing fenestration at Waynes Fruit and Veg, Unit Rear of Town Hall, Carters Square, ST14 7FN.

RESOLVED that with respect to P/2026/00963, the Clerk:

(i) Liaise with ESBC's Planning Team to advise that the Council broadly supports the application however, to enable the Council to make its comments, request that ESBC's Planning Team provide further information relating to the following:
   (a) Environmental considerations including the disposal of waste;
   (b) Provide a plan showing the emergency exits for the property;

(c) Provide detailed information on the Licensing/opening hours which appear to not be included within the application.

(ii) Upon receipt of the above mentioned, this Application be deferred for consideration by Council on 13 October 2026.

(d) P/2026/00964 - Listed Building application for internal and external alterations including the installation of toilets, fixed seating, installation of a retractable awning, air conditioning unit, bi-fold doors to the West elevation and alterations to existing fenestration all to facilitate the change of use from a retail unit (Class E) to a bar (Sui Generis) at Waynes Fruit and Veg, Unit Rear of Town Hall, Carters Square, ST14 7FN.

RESOLVED that with respect to P/2026/00964, the Clerk:

(ii) Liaise with ESBC's Planning Team to advise that the Council broadly supports the application however, to enable the Council to make its comments, request that ESBC's Planning Team provide further information relating to the following:

(a) Environmental considerations including the disposal of waste;

(b) Provide a plan showing the emergency exits for the property;

(c) Provide detailed information on the Licensing/opening hours which appear to not be included within the application.

(ii) Upon receipt of the above mentioned, this Application be deferred for consideration by Council on 13 October 2026.

6. **HIGHWAYS – SIDS/REVIEW OF DATA**

The Clerk reported receipt of an email from a local resident on 9 September 2026 expressing his concerns with speeding within New Road. Committee is advised that the local resident has reviewed the SID's Data (as included within the Clerk's Report on 8 September 2026) and liaised with the CSW Team. The local resident wishes to express their concerns that:

- *Vehicles cannot be allowed to travel at the speeds recorded on the SIDS machines without consequence or repercussion.*
- *I believe that a permanent speed camera is justified by the sheer volume of speeding traffic and also the level of speeds recorded, to be placed at the entrance / exit of Uttoxeter by the Shell garage, in order to ensure that traffic is suitably slowed down to the legal limits.*
- *I have been here for 4 years and seen 4 crashes that I know of, numerous near misses, countless speeding vehicles from motorbikes to fully loaded HGV's and even a neighbour recently having their front garden wall damaged due to a reckless driver.*
- *The mobile cameras that the CSW refer to are only in place for maybe a couple of hours, in locations that can be seen for a long time beforehand and will only act as a deterrent whilst they are there, during working daylight hours.*
- *The issue I have goes far beyond that. It is the light summer evenings, the diversions from the A50, the speeding motorbikes, the general inconsiderate attitude of drivers up and down the road.*
- *I believe permanently placed cameras, are the only way that the issue will be curtailed, as I doubt it will ever be stopped with the current solutions on offer. A speed awareness course and / or a fine and points on the licence will be an inconvenient reminder to the drivers that the speed they are travelling is not safe. A letter from the police reminding the driver of the speed they were travelling offers no comfort to the residents living along this road.*
- *You mentioned in an earlier response that the SIDS data is shared with the Town Councillors, so my question is what do they think of someone travelling well in excess of 100mph through the town? What are their thoughts on the level of speeding traffic up and down New Road? Can this issue be raised at the next council meeting?*

The Chair reported that the member of the public had provided an address to Committee under Item No. 3 Public Participation who had expressed his concerns with the ongoing issues with speeding traffic within New Road which was shared by the Council.

Committee instruction was sought. Following due debate, it was

RECOMMENDED that the Clerk liaise with County Councillor Allen and CI Neeson to:

(i) Advise that the Council strongly supports the contents of the member of the public's correspondence with respect to the ongoing speeding within New Road.

(iii) Request that SCC and the Policing Team review the speeding in New Road along with the SID's Data (which evidences the speed in New Road which on occasions is in excess of 100mph), with a view of incorporating permanent fixed speeding cameras at the current SID's locations within New Road.

(iv) Request that SCC consider reducing the speed of New Road from the new roundabout to the Shell garage from 40 mph to 30mph.

7. **UTTOXETER NATURE FORUM (FORMER UNRN) UPDATE**

The Clerk reported that the Chair of Uttoxeter Nature Forum (UNF) was unable to attend this meeting to provide Committee with an update on the works and projects being carried out by Uttoxeter Nature Forum. Committee instruction was sought.

RECOMMENDED that the Chair of the Uttoxeter Nature Forum (UNF) be invited to attend the next meeting on 27 October 2026 to provide Committee with an update on the works and projects being carried out by Uttoxeter Nature Forum.

8. **LD606G - PUBLIC FOOTPATH BETWEEN APPLEWOOD CLOSE AND GRANGE ROAD, UTTOXETER**

The Clerk reported receipt of email dated 7 August 2026 from the County Solicitor advising Council that '*Re: Public Footpath between Applewood Close and Grange Road, Uttoxeter - Alleged. - Wildlife and Countryside Act 1981 - Section 53 - and matters relating to the alleged footpath - The above application was determined via delegated decision-making powers on 22 July 2026. The application, the evidence submitted, the report and the recommendations contained within the report were all considered. A decision was reached that the evidence was sufficient and therefore the application should be accepted. Accordingly, a decision was made that an Order should be made to add a Public Footpath between Applewood Close and Grange Road, in Uttoxeter. We will be in contact again once the above-mentioned Order has been made. There will be an opportunity for objections to be made once the Order has been made. In the interim if we can be of any further assistance, please do not hesitate to get in touch*', as forwarded to Members. Committee instruction was sought.

RECOMMENDED that the same be noted and welcomed.

9. **UTTOXETER NEIGHBOURHOOD PLAN – SCREENING UPDATE**

The Clerk reported receipt of an email on 28 July 2026 from ESBC's Principal Planner Policy advising Council that ESBC would be reviewing the updated Neighbourhood Plan.

The Chair reported receipt of an email on 22 September 2026 from ESBC's Planning Manager providing the Council with ESBC's comments which would be considered by the Council's NHPlan Steering Group and UVE CIC in due course.

RECOMMENDED that the same be noted.

10. **ESBC – PEOPLE'S EMERGENCY BRIEFING, UTTOXETER**

The Clerk reported receipt of an email on 2 September 2026 from ESBC's Climate Change and Adaptation Officer expressing thanks to everyone who attended the Uttoxeter screening sessions (over 110 people) and that the post screening discussions were engaging and thoughtful, as forwarded to Members. Committee was asked to give consideration to 'What next' as included within the correspondence. Committee instruction was sought.

RECOMMENDED that:
(i) Members review the 'What next' document prior to the next meeting.
(ii) this matter be deferred for further consideration by Committee at its meeting on 27 October 2026, following the presentation from Uttoxeter Nature Group.

11. **SPCA - NALC NEIGHBOURHOOD PLAN SURVEY**

The Clerk reported receipt of an email from SPCA on 3 September 2026 advising Council that NALC had generated a short survey via https://forms.office.com/e/4Pyn1PpHVv completion by the 2,850 parish councils across England who had completed, designated or made a Neighbourhood Plan, survey closed at 23:45 on 25/9/26, as forwarded to Members. Committee instruction was sought.

RESOLVED that the Chair of Policy and Planning Committee and the Clerk be tasked with completing the survey accordingly.

12. **ESBC – TREE PRESERVATION ORDERS**

(a) **TPO 484 - LAND WEST OF UTTOXETER, A50 BYPASS, UTTOXETER**

The Clerk reported receipt of an email on 10 September 2026 from ESBC's Planner advising Council of formal notice that *'on 10 September 2026 ESBC made the above tree preservation order. A copy of the order is enclosed. In simple terms, no one is allowed to cut down, top or lop without our permission any of the trees described in the 1st Schedule of the order and shown on the map. ESBC have made the order because the trees are considered to be of high amenity value, are healthy specimens and are a valuable ecological habitat. The order came into force, on a temporary basis, on 10 September 2026, and will remain in force for six months. During this time, ESBC will decide whether the order should be given permanent status. People affected by the order have a right to object or make comments on any of the trees or woodlands covered before ESBC decide whether the order should be made permanent. If you would like to make any objections or comments, please make sure we receive them in writing by 23 October 2026'*, as forwarded to Members. Committee instruction was sought.

RECOMMENDED that the Clerk liaise with ESBC's Planner to advise that the Town Council fully endorses and supports the proposed TPO No. 484.

(b) **TPO 474 - NO. 6, 12, 14, 16, 18 & 26 SAMPSON AVENUE, UTTOXETER, ST14 5FG AND TPO 349 REVOCATION**

The Clerk reported receipt of an email on 10 September 2026 from ESBC's Planner advising Council of formal notice that *'on 10 September 2026 ESBC made the above tree preservation order. A copy of the order is enclosed. In simple terms, no one is allowed to cut down, top or lop without our permission any of the trees described in the 1st Schedule of the order and shown on the map. We have made the order because the trees are considered to be of high amenity value, are healthy specimens and are a valuable ecological habitat. The order came into force, on a temporary basis, on 10 September 2026, and will remain in force for six months. During this time ESBC will decide whether the order should be given permanent status. People affected by the order have a right to object or make comments on any of the trees or woodlands covered before we decide whether the order should be made permanent. If you would like to make any objections or comments, please make sure we receive them in writing by 23 October 2026',* as forwarded to Members. Committee instruction was sought.

RECOMMENDED that the Clerk liaise with ESBC's Planner to advise that the Town Council fully endorses and supports the proposed TPO No. 474.

13. **WAR MEMORIAL REFURBISHMENT PROJECT UPDATE**

The Clerk reported that the War Memorial refurbishment project was progressing well with the repairs to the stone and lamination issues being undertaken and the additional stone repairs were due to be carried over the next two weeks and that ESBC's Conservation

Conversation Officer would be attending site on 22 September 2026 to assess the mortar sample that was to be used following testing by Ty-Mawr Lime Ltd which had been requested by the Conservation Officer.

RECOMMENDED that the same be noted.

14. **PARTNERSHIPS – EAST STAFFORDSHIRE TOGETHER ACTIVE**

The Clerk reminded Committee of its Recommendation from 28 July 2026 and she reported that:

(a) She had attended the East Staffordshire Together Active Partnership Forum on 15 September 2026. Committee was advised that the Together Active Place Lead for East Staffordshire would provide Committee with a brief, at a future meeting, on the Together Active Programme for East Staffordshire.

RECOMMENDED that the same be noted and welcomed.

(b) Receipt of an email on 16 September 2026 from Together Active Lead Re: East Staffordshire Community Activator Roles are Live, as issued to Members for their promotion.

RECOMMENDED that the same be noted.

15. **PARTNERSHIPS – POLICE PARTNERSHIP MEETING**

The Clerk reported that the next Police Partnership Meeting had been scheduled to take place, hosted by the Town Council, on 22 October 2026 where a number of Partners would be invited to attend to address matters relating to the Town.

RECOMMENDED that the same be noted.

16. **A50/A500 UPDATE**

As Recommended by Committee on 26 May 2026 that the A50/A500 Updates remain as a Standing Item on future Committee Agendas.

The Clerk reported that no correspondence had been received from Jacob Collier MP at this time with respect to the A50 Growth Corridor.

She reported that an email had been received on 22 September 2026 providing an update on the A50 Doveridge to Blythe Bridge essential resurfacing work which had been issued to Members accordingly and included for consideration by Council on 13 October 2026.

RECOMMENDED that the same be noted.

17. **NATIONAL ALLOTMENTS ASSOCIATION**

The Clerk reported receipt of an email received from The National Allotments Association Re: August Newsletter Correction dated 7 August 2026, as forwarded to Members.

RECOMMENDED that the same be noted.

18. **PARISH ONLINE**

The Clerk reported receipt of an email on 8 September 2026 from Parish Online providing Council with Parish Online Newsletter #68, as forwarded to Members.

RECOMMENDED that the same be noted.

19. **RURAL SERVICES NETWORK**

The Clerk reported receipt of the following email from Rural Services Network, as forwarded to Members dated:

(a) The Rural Bulletin - 29 July 2026.
(b) The July Edition of Casebook dated 31 July 2026.
(c) The Rural Bulletin dated 6 August 2026.
(d) The Rural Services Partnership Spotlight - Summer 2026 dated 7 August 2026.
(e) The Rural Bulletin dated 11 August 2026.
(f) RSN Rural Funding Digest August 2026 Edition dated 11 August 2026.

It was noted that the Representatives from the Wheatsheaf arrived in the meeting at this time.

(g) The Rural Bulletin dated 25 August 2026.
(h) The Rural Bulletin dated 2 September 2026.
(i) Which Rural Conference sessions will you join dated 3 September 2026.
(j) RSN Rural Funding Digest - September 2026 Edition dated 4 September 2026.
(k) The Rural Bulletin dated 8 September 2026.
(l) You're Invited! RMTG Meeting October 2026 dated 10 September 2026.
(m) The Rural Bulletin dated 15 September 2026.

RECOMMENDED that with respect to 19(a)-(m), the same be noted.

20. **COMMITTEE IN PRIVATE – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Pursuant to Section 1(2) of the above Act it was requested that the public and press were not present due to the confidential nature of the business to be transacted and were asked to withdraw.

RECOMMENDED that the same be accepted and approved.

21. **WHEATSHEAF SITE**

The Chair reported that Representatives on behalf of the Owners of The Wheatsheaf Site had requested to attend a further Policy and Planning Committee to provide an update, in private, on the plans for the Wheatsheaf Site following liaison with ESBC.

He welcomed the Representatives to the meeting and he Suspended Standing Orders accordingly. It was noted that the Representatives provided Committee with a brief presentation on the revised plans for the Wheatsheaf site following feedback they had received from ESBC at the Pre-Application Stage together with an updated timescale and the possible inclusion of a pedestrian crossing within Bridge Street. It was noted that the Planning Application for The Wheatsheaf site in its entirety would be submitted to ESBC over the coming weeks.

The presentation was followed by a question and answer session from Members. The Chair expressed his thanks to the Representatives from The Wheatsheaf Site for attending the Committee meetings to provide Council with updates. It was noted that the Representatives reported that they would continue to provide Council with updates accordingly on the application and crossing information which was welcomed by Members.

It was noted that the Representatives left the meeting at this point in the meeting. The Chair Reinstated Standing Orders. Committee instruction was sought.

RECOMMENDED that Council consider the planning application for The Wheatsheaf Site upon receipt from ESBC in due course.

22. **ESBC - ALLOTMENTS UPDATE**

Committee was advised that the Clerk was liaising with ESBC's CEO and Legal Team regarding the outstanding transfer of part of the land of Millfield Victory Allotments to the Town Council.

Committee was advised that ESBC confirmed on 11 September 2026 that they were progressing with this matter and anticipate the transfer being achieved by November 2026. The Clerk and Councillor Z Krupski provided Committee with an update following a site meeting on 14 September 2026 which included looking at the existing ownership Title plans. Following due debate, it was

RECOMMENDED that the Clerk and Chair convene a site meeting with Members of the Policy and Planning Committee to enable a detailed review of the Title plans to take place in readiness for review by Committee at its next meeting.

23. **FUTURE SPORTS PROVISIONS FOR THE TOWN**

The Chair reported that no further updates had been received at this time from Staffordshire FA's Head of Delivery regarding the progression of the Uttoxeter Sports Hub.

RECOMMENDED that the Clerk liaise with the Staffordshire FA's Head of Delivery to seek an update on the progress of the Uttoxeter Sports Hub.

24. **SUPPORT IMPROVEMENTS TO HEALTH PROVISIONS FOR THE TOWN RESIDENTS – UTTOXETER NEIGHBOURHOOD HEALTH HUB**

The Chair reported he had recently met with the PPG and that no further response had been received since his update to Council on 8 September 2026.

He reported that he would send an email to Balance Street Practice to ascertain if an update was available from the ICB on the recent healthcare bidding process. He reported he would continue to provide Council with updates accordingly.

RECOMMENDED that the Chair continue to provide Committee with updates, at this stage, in private.

The meeting closed at 11.07am.