



To: Members of Uttoxeter Town Council's Policy and Planning Committee

Dear Councillor,

NOTICE IS HEREBY GIVEN that a meeting of the Town Council's **Policy and Planning Committee** will be held in the **Alan Dean Suite, Uttoxeter Town Hall** commencing at **10.00am on Tuesday, 22 September 2026** and Members are hereby summoned to attend for the purposes of transacting the following business.

The meeting will be open to the public and the press unless the Council otherwise directs as in accordance with Public Bodies (Admission to Meetings) Act 1960.

Any members of the public wishing to attend the meeting are encouraged to contact the Clerk 24 hours prior to the meeting to register their attendance within the meeting room for either addressing Council under Public Participation or wishing to attend within the public gallery.

SignedT L Jeffery.....

T L Jeffery
Town Clerk

16 September 2026

To: Councillors: B Houlihan (Chair), T Ashby (Vice-Chair), D Boot, J Glandfield, A Johnstone, P Krupski, A Noyes, L Sylvester, Z Krupski (ex-officio), A Mansfield (ex-officio)

Copy to: R Hawkins, D Holland, C Lancaster, S Page, C Sylvester, C Wain

AGENDA

1. CHAIR'S WELCOME

The Chair to provide a welcome to the Meeting and a brief on the provisions of the Filming of Meetings as in accordance with "The Openness of Local Government Bodies Regulations 2014", a reminder that the Council has Signed up to the Civility and Respect Pledge, the use of mobile phones during the meeting and the evacuation procedure in the event of a fire. Committee is advised that the Clerk, Councillors Ashby and Boot are the Council's trained Evac Chair Operators.

2. APOLOGIES FOR ABSENCE

- (a) To report receipt of approved apologies for absence.
- (b) To minute the names of Councillors who are absent, and apologies have not been received.

3. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e-h), the meeting be adjourned for up to 15 minutes to allow for public participation where members of the public may make representations, answer questions and give evidence at a meeting which they were entitled to attend in respect of the business on the Agenda.

The period of time designated for public participation at a meeting as in accordance with standing order 3(e) shall not exceed (3) minutes unless directed by the Chair of the meeting. It was noted that Members of the public may not take part in the Council meeting itself.

4. DECLARATIONS OF INTEREST

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

5. **ESBC - PLANNING APPLICATIONS**

Committee is asked to give consideration to Planning Applications:

- (a) P/2026/00936 - Demolition of extension to southern elevation of the Chase Lounge and erection of single storey side extensions to the North West elevation including associated internal and external alterations and installation of modular unit for kitchen facility with link corridor to the North of the Syndicate Suite at Uttoxeter Racecourse, Wood Lane, ST14 8BD.
- (b) P/2026/00950 - Felling of 1 Ash tree (T1 of TPO 233) at 8 Dove Bank, ST14 8DZ.
- (c) P/2026/00963 - Change of use from a retail unit (class E) to a bar (Sui Generis) with internal and external alterations including the installation of toilets, fixed seating, installation of a retractable awning, air conditioning unit, bi-fold doors to the West elevation and alterations to existing fenestration at Waynes Fruit and Veg, Unit Rear of Town Hall, Carters Square, ST14 7FN.
- (d) P/2026/00964 - Listed Building application for internal and external alterations including the installation of toilets, fixed seating, installation of a retractable awning, air conditioning unit, bi-fold doors to the West elevation and alterations to existing fenestration all to facilitate the change of use from a retail unit (Class E) to a bar (Sui Generis) at Waynes Fruit and Veg, Unit Rear of Town Hall, Carters Square, ST14 7FN.

6. **HIGHWAYS – SIDS/REVIEW OF DATA**

To report receipt of an email from a local resident on 9 September 2026 expressing his concerns with speeding within New Road. Committee is advised that the local resident has reviewed the SID's Data (as included within the Clerk's Report on 8 September 2026) and liaised with the CSW Team. The local resident wishes to express their concerns that:

- *Vehicles cannot be allowed to travel at the speeds recorded on the SIDS machines without consequence or repercussion.*
- *I believe that a permanent speed camera is justified by the sheer volume of speeding traffic and also the level of speeds recorded, to be placed at the entrance / exit of Uttoxeter by the Shell garage, in order to ensure that traffic is suitably slowed down to the legal limits.*
- *I have been here for 4 years and seen 4 crashes that I know of, numerous near misses, countless speeding vehicles from motorbikes to fully loaded HGV's and even a neighbour recently having their front garden wall damaged due to a reckless driver.*
- *The mobile cameras that the CSW refer to are only in place for maybe a couple of hours, in locations that can be seen for a long time beforehand and will only act as a deterrent whilst they are there, during working daylight hours.*
- *The issue I have goes far beyond that. It is the light summer evenings, the diversions from the A50, the speeding motorbikes, the general inconsiderate attitude of drivers up and down the road.*
- *I believe permanently placed cameras, are the only way that the issue will be curtailed, as I doubt it will ever be stopped with the current solutions on offer. A speed awareness course and / or a fine and points on the licence will be an inconvenient reminder to the drivers that the speed they are travelling is not safe. A letter from the police reminding the driver of the speed they were travelling offers no comfort to the residents living along this road.*
- *You mentioned in an earlier response that the SIDS data is shared with the Town Councillors, so my question is what do they think of someone travelling well in excess of 100mph through the town? What are their thoughts on the level of speeding traffic up and down New Road? Can this issue be raised at the next council meeting?*

Committee instruction is sought.

7. **UTTOXETER NATURE FORUM (FORMER UNRN) UPDATE**

To report that the Chair of Uttoxeter Nature Forum (UNF) will be in attendance to provide Committee with an update on the works and projects being carried out by Uttoxeter Nature Forum. Committee instruction is sought.

8. **LD606G - PUBLIC FOOTPATH BETWEEN APPLEWOOD CLOSE AND GRANGE ROAD, UTTOXETER**

To report receipt of email dated 7 August 2026 from the County Solicitor advising Council that 'Re: Public Footpath between Applewood Close and Grange Road, Uttoxeter - Alleged. - Wildlife and Countryside Act 1981 - Section 53 - and matters relating to the

alleged footpath - The above application was determined via delegated decision-making powers on 22 July 2026. The application, the evidence submitted, the report and the recommendations contained within the report were all considered. A decision was reached that the evidence was sufficient and therefore the application should be accepted. Accordingly, a decision was made that an Order should be made to add a Public Footpath between Applewood Close and Grange Road, in Uttoxeter. We will be in contact again once the above-mentioned Order has been made. There will be an opportunity for objections to be made once the Order has been made. In the interim if we can be of any further assistance, please do not hesitate to get in touch', as forwarded to Members. Committee instruction is sought.

9. **UTTOXETER NEIGHBOURHOOD PLAN – SCREENING UPDATE**

To report receipt of an email on 28 July 2026 from ESBC's Principal Planner Policy advising Council that ESBC will be reviewing the updated Neighbourhood Plan. The Clerk to provide an update, if available.

10. **ESBC – PEOPLE'S EMERGENCY BRIEFING, UTTOXETER**

To report receipt of an email on 2 September 2026 from ESBC's Climate Change and Adaptation Officer expressing thanks to everyone who attended the Uttoxeter screening sessions (over 110 people) and that the post screening discussions were engaging and thoughtful, as forwarded to Members. Committee is asked to give consideration to 'What next' as included within the correspondence. Committee instruction is sought.

11. **SPCA - NALC NEIGHBOURHOOD PLAN SURVEY**

To report receipt of an email from SPCA on 3 September 2026 advising Council that NALC has generated a short survey via <https://forms.office.com/e/4Pyn1PpHVv> completion by the 2,850 parish councils across England who have completed, designated or made a Neighbourhood Plan, survey closes at 23:45 on 25/9/26, as forwarded to Members. Committee instruction is sought.

12. **ESBC – TREE PRESERVATION ORDERS**

(a) **TPO 484 - LAND WEST OF UTTOXETER, A50 BYPASS, UTTOXETER**

To report receipt of an email on 10 September 2026 from ESBC's Planner advising Council of formal notice that *'on 10 September 2026 ESBC made the above tree preservation order. A copy of the order is enclosed. In simple terms, no one is allowed to cut down, top or lop without our permission any of the trees described in the 1st Schedule of the order and shown on the map. ESBC have made the order because the trees are considered to be of high amenity value, are healthy specimens and are a valuable ecological habitat. The order came into force, on a temporary basis, on 10 September 2026, and will remain in force for six months. During this time, ESBC will decide whether the order should be given permanent status. People affected by the order have a right to object or make comments on any of the trees or woodlands covered before ESBC decide whether the order should be made permanent. If you would like to make any objections or comments, please make sure we receive them in writing by 23 October 2026'*, as forwarded to Members. Committee instruction is sought.

(b) **TPO 474 - NO. 6, 12, 14, 16, 18 & 26 SAMPSON AVENUE, UTTOXETER, ST14 5FG AND TPO 349 REVOCATION**

To report receipt of an email on 10 September 2026 from ESBC's Planner advising Council of formal notice that *'on 10 September 2026 ESBC made the above tree preservation order. A copy of the order is enclosed. In simple terms, no one is allowed to cut down, top or lop without our permission any of the trees described in the 1st Schedule of the order and shown on the map. We have made the order because the trees are considered to be of high amenity value, are healthy specimens and are a valuable ecological habitat. The order came into force, on a temporary basis, on 10 September 2026, and will remain in force for six months. During this time ESBC will decide whether the order should be given permanent status. People affected by the order have a right to object or make comments on any of the trees or woodlands covered before we decide whether the order should be made permanent. If you would like to make any objections or comments, please make sure we receive them in writing by 23 October 2026'*, as forwarded to Members. Committee instruction is sought.

13. **WAR MEMORIAL REFURBISHMENT PROJECT UPDATE**

Committee is advised that the War Memorial refurbishment project is progressing. The Clerk to provide an update from The Stonemasons of Worcester, if received.

14. **PARTNERSHIPS – EAST STAFFORDSHIRE TOGETHER ACTIVE**

As Recommended by Committee on 28 July 2026 that the Clerk be authorised to form part of East Staffordshire Together Active Partnership.

To report:

- (a) The Clerk attended the East Staffordshire Together Active Partnership Forum on 15 September 2026. Committee is advised that the Together Active Place Lead for East Staffordshire will be providing Committee with a brief, at a future meeting, on the Together Active Programme for East Staffordshire.
- (b) Receipt of an email on 16 September 2026 from Together Active Lead Re: East Staffordshire Community Activator Roles are Live, as issued to Members for their promotion.

15. **PARTNERSHIPS – POLICE PARTNERSHIP MEETING**

To report that the next Police Partnership Meeting has been scheduled to take place, hosted by the Town Council, on 22 October 2026 where a number of Partners will be invited to attend to address matters relating to the Town.

16. **A50/A500 UPDATE**

As Recommended by Committee on 26 May 2026 that the A50/A500 Updates remain as a Standing Item on future Committee Agendas.

To report that no correspondence has been received from Jacob Collier MP at this time.

17. **NATIONAL ALLOTMENTS ASSOCIATION**

To report receipt of an email received from The National Allotments Association Re: August Newsletter Correction dated 7 August 2026, as forwarded to Members.

18. **PARISH ONLINE**

To report receipt of an email on 8 September 2026 from Parish Online providing Council with Parish Online Newsletter #68, as forwarded to Members.

19. **RURAL SERVICES NETWORK**

To report receipt of the following email from Rural Services Network, as forwarded to Members dated:

- (a) The Rural Bulletin - 29 July 2026.
- (b) The July Edition of Casebook dated 31 July 2026.
- (c) The Rural Bulletin dated 6 August 2026.
- (d) The Rural Services Partnership Spotlight - Summer 2026 dated 7 August 2026.
- (e) The Rural Bulletin dated 11 August 2026.
- (f) RSN Rural Funding Digest August 2026 Edition dated 11 August 2026.
- (g) The Rural Bulletin dated 25 August 2026.
- (h) The Rural Bulletin dated 2 September 2026.
- (i) Which Rural Conference sessions will you join dated 3 September 2026.
- (j) RSN Rural Funding Digest - September 2026 Edition dated 4 September 2026.
- (k) The Rural Bulletin dated 8 September 2026.
- (l) You're Invited! RMTG Meeting October 2026 dated 10 September 2026.
- (m) The Rural Bulletin dated 15 September 2026.

20. **COMMITTEE IN PRIVATE – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the above Act it is requested that the public and press are not present due to the confidential nature of the business to be transacted and are asked to withdraw.

21. **WHEATSHEAF SITE**

22. **ESBC - ALLOTMENTS UPDATE**

23. **FUTURE SPORTS PROVISIONS FOR THE TOWN**

24. **SUPPORT IMPROVEMENTS TO HEALTH PROVISIONS FOR THE TOWN RESIDENTS – UTTOXETER NEIGHBOURHOOD HEALTH HUB**