UTC 9/6/26 Accepted & Approved

MARCH 2026

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Detailed Income & Expenditure by Budget Heading 31/03/2026

Month No: 12 | **Cost Centre Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101	General Administration								
4000	Staff Salaries inc PAYE/Pen/NI	16,193	161,766	150,000	(11,766)		(11,766)	107.8%	
4003	Milege - Staff & Cllr Prov	51	449	400	(49)		(49)	112.3%	
4056	Accounting Services	495	2,169	4,000	1,831		1,831	54.2%	
4057	Professional Fees	851	2,787	7,250	4,463		4,463	38.4%	
	General Administration :- Indirect Expenditure	**17,590**	**167,171**	**161,650**	**(5,521)**	**0**	**(5,521)**	**103.4%**	**0**
	Net Expenditure	**(17,590)**	**(167,171)**	**(161,650)**	**5,521**				
102	Establishment								
1176	Income-Precept	0	358,265	358,265	0			100.0%	
1180	Income-Support Tax Grant	0	23,695	23,695	0			100.0%	
1190	Income-Bank Interest	53	2,442	4,500	2,058			54.3%	
1191	Income-CCLA Interest	245	3,394	0	(3,394)			0.0%	
	Establishment :- Income	**298**	**387,797**	**386,460**	**(1,337)**			**100.3%**	**0**
4100	Postage,Stationery & Adverts	1,468	2,586	3,600	1,014		1,014	71.8%	
4105	Telephone	447	4,715	4,550	(165)		(165)	103.6%	
4110	Office Equipment inc EPOS Fees	(762)	7,038	5,000	(2,038)		(2,038)	140.8%	
4111	Website & Emails	301	1,000	1,000	0		0	100.0%	
4112	Subscriptions	35	3,160	3,000	(160)		(160)	105.3%	
4113	Street Bunting	0	1,280	1,280	0		0	100.0%	
4116	Training	0	1,120	750	(370)		(370)	149.3%	
4118	Millennium Monument Plaques	3,635	0	0	0		0	0.0%	
4119	Speed Indicator Devices SIDS	285	1,469	1,790	321		321	82.1%	
4120	Insurance (UTC Assets, etc)	0	7,647	7,820	173		173	97.8%	
4122	Tourism Website	0	230	500	270		270	46.0%	
4125	Health and Safety	486	500	500	0		0	100.0%	
4156	Bank and Bankline Charges	81	898	1,500	602		602	59.9%	
4157	Audit Fees	1,050	1,050	1,500	450		450	70.0%	
4172	CAB Provision for the Town	0	8,400	8,400	0		0	100.0%	
4173	Town Centre Reg - Improve/Proj	0	0	2,500	2,500		2,500	0.0%	
4209	Footpaths Contib Def. Map/Fund	0	320	0	(320)		(320)	0.0%	320
4990	Miscellaneous Expenditure	(521)	260	0	(260)		(260)	0.0%	521
	Establishment :- Indirect Expenditure	**6,505**	**41,673**	**43,690**	**2,017**	**0**	**2,017**	**95.4%**	**841**
	Net Income over Expenditure	**(6,207)**	**346,124**	**342,770**	**(3,354)**				
6001	plus Transfers from EMR	0	841	0	(841)				
	Movement to/(from) Gen Reserve	**(6,207)**	**346,965**	**342,770**	**(4,195)**				

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Month No: 12 **Cost Centre Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
104	Civic								
1104	Income-Mayoral Donations	(229)	726	0	(726)			0.0%	
	Civic :- Income	**(229)**	**726**	**0**	**(726)**				**0**
4275	Dr Johnson	0	199	375	176		176	53.0%	
4277	Election Costs	0	0	7,250	7,250		7,250	0.0%	
4278	Mayoral Donations	0	696	0	(696)		(696)	0.0%	
4280	Misc Civic Expenditure	540	1,388	2,600	1,212		1,212	53.4%	
4281	Expenses - Civic	0	2,280	3,250	970		970	70.1%	
4990	Miscellaneous Expenditure	0	30	500	470		470	6.0%	
	Civic :- Indirect Expenditure	**540**	**4,593**	**13,975**	**9,382**	**0**	**9,382**	**32.9%**	**0**
	Net Income over Expenditure	**(769)**	**(3,867)**	**(13,975)**	**(10,108)**				
105	Running Costs								
1020	Income-Christmas Lights	5,000	5,000	5,000	0			100.0%	
1030	Income-Allots-Mill.Vict/hedge	0	1,705	1,480	(225)			115.2%	
1031	Income-Allotment Bldg Rent	145	851	1,038	188			81.9%	
1033	Income-Park Avenue Allotment	0	151	151	0			100.0%	
	Running Costs :- Income	**5,145**	**7,707**	**7,669**	**(38)**			**100.5%**	**0**
4200	Footway Lighting	598	4,011	2,000	(2,011)		(2,011)	200.6%	
4206	UIB - UTC Contribution	1,194	7,115	9,000	1,885		1,885	79.1%	
4215	Christmas Lights	0	15,040	15,040	0		0	100.0%	
4367	Bus Shelter - Repair/Main	0	0	250	250		250	0.0%	
4368	War Memorial	0	0	2,000	2,000		2,000	0.0%	
	Running Costs :- Indirect Expenditure	**1,792**	**26,166**	**28,290**	**2,124**	**0**	**2,124**	**92.5%**	**0**
	Net Income over Expenditure	**3,353**	**(18,459)**	**(20,621)**	**(2,162)**				
6000	less Transfers to EMR	0	2,000	0	(2,000)				
	Movement to/(from) Gen Reserve	**3,353**	**(20,459)**	**(20,621)**	**(162)**				
106	Town Hall & Town Centre Ents								
1081	Income-TH Ent Tea Dance	329	3,646	3,500	(146)			104.2%	
1082	Income-TH Ent Raffle	49	768	650	(118)			118.2%	
1083	Income-TH Ent Ticket Sales	10	442	0	(442)			0.0%	
1085	Income-Event Donations	600	600	0	(600)			0.0%	
1100	Income-Miscellaneous	(600)	0	0	0			0.0%	
	Town Hall & Town Centre Ents :- Income	**388**	**5,456**	**4,150**	**(1,306)**			**131.5%**	**0**
4222	TH Ent Tea Dances	480	2,880	2,880	0		0	100.0%	

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Cost Centre Report

Code		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4223	TH Ent Raffle	36	184	150	(34)		(34)	122.9%	
4224	TH Ent Events & Town Events	524	8,848	5,000	(3,848)		(3,848)	177.0%	
4990	Miscellaneous Expenditure	0	313	0	(313)		(313)	0.0%	
	Town Hall & Town Centre Ents :- Indirect Expenditure	**1,040**	**12,226**	**8,030**	**(4,196)**	**0**	**(4,196)**	**152.2%**	**0**
	Net Income over Expenditure	**(652)**	**(6,769)**	**(3,880)**	**2,889**				
110	St Mary's Closed Churchyard								
4235	Church Clock	0	0	800	800		800	0.0%	
4502	Grounds Maintenance	2,070	12,420	14,000	1,580		1,580	88.7%	
4503	St. Mary's Tree works	509	509	1,000	491		491	50.9%	
	St Mary's Closed Churchyard :- Indirect Expenditure	**2,579**	**12,929**	**15,800**	**2,871**	**0**	**2,871**	**81.8%**	**0**
	Net Expenditure	**(2,579)**	**(12,929)**	**(15,800)**	**(2,871)**				
115	Grants and Allowances								
4250	Sundry Grants (S137)	500	7,710	8,000	290		290	96.4%	
4255	Mayoral Allowance	0	1,976	1,976	0		0	100.0%	
4256	Deputy Mayor Allowance	0	660	660	0		0	100.0%	
	Grants and Allowances :- Indirect Expenditure	**500**	**10,346**	**10,636**	**290**	**0**	**290**	**97.3%**	**0**
	Net Expenditure	**(500)**	**(10,346)**	**(10,636)**	**(290)**				
120	Properties								
1000	Income-Kiosk	256	3,010	3,000	(10)			100.3%	
1010	Income-32 Carter Street	1,200	7,200	7,200	0			100.0%	
1075	Income-Peppercorn Rent St John	0	1	0	(1)			0.0%	
	Properties :- Income	**1,456**	**10,211**	**10,200**	**(11)**			**100.1%**	**0**
4300	Kiosk-Expenditure	0	0	500	500		500	0.0%	
4305	Town Council Benches	0	0	100	100		100	0.0%	
4310	32 Carter Street Expenditure	0	1,225	1,000	(225)		(225)	122.5%	
4376	Water	0	17	0	(17)		(17)	0.0%	
4990	Miscellaneous Expenditure	0	15,985	0	(15,985)		(15,985)	0.0%	15,995
	Properties :- Indirect Expenditure	**0**	**17,227**	**1,600**	**(15,627)**	**0**	**(15,627)**	**1076.7%**	**15,995**
	Net Income over Expenditure	**1,456**	**(7,016)**	**8,600**	**15,616**				
6001	plus Transfers from EMR	0	15,995	0	(15,995)				
	Movement to/(from) Gen Reserve	**1,456**	**8,979**	**8,600**	**(379)**				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
150	Markets								
1040	Income-Market Stalls (Weds)	156	1,839	2,000	161			92.0%	
1042	Income-Market Stalls (Sat)	228	1,164	500	(664)			232.7%	
1049	Income-Market Grants (ESBC)	0	3,000	3,000	0			100.0%	
	Markets :- Income	**384**	**6,003**	**5,500**	**(503)**			**109.1%**	**0**
4325	Market - Business Rates ESBC	0	973	1,500	527		527	64.9%	
4377	Gas and Electric	50	204	250	46		46	81.8%	
4990	Miscellaneous Expenditure	(17)	0	0	0		0	0.0%	
	Markets :- Indirect Expenditure	**33**	**1,177**	**1,750**	**573**	**0**	**573**	**67.3%**	**0**
	Net Income over Expenditure	**350**	**4,825**	**3,750**	**(1,075)**				
201	Town Hall								
1050	Income-Ballroom	58	2,272	1,500	(772)			151.5%	
1051	Income-Refreshments (vatable)	0	50	0	(50)			0.0%	
1052	Income-Alan Dean Suite	(167)	298	500	202			59.6%	
1053	Income-Hire of Equip & kitchen	(97)	140	450	310			31.1%	
1060	Income-Bar DPS Fees	0	0	500	500			0.0%	
1063	Income-TH Sat Craft/Produce M	282	3,747	3,500	(247)			107.0%	
1066	Income-19A HighSt (Rent/Elect)	(160)	5,040	5,040	0			100.0%	
1100	Income-Miscellaneous	(600)	0	0	0			0.0%	
	Town Hall :- Income	**(683)**	**11,547**	**11,490**	**(57)**			**100.5%**	**0**
4000	Staff Salaries inc PAYE/Pen/NI	234	4,211	3,500	(711)		(711)	120.3%	
4059	Cupola Roof Light - Annual sum	0	0	500	500		500	0.0%	
4350	Advertising and Promotion	0	600	2,000	1,400		1,400	30.0%	
4353	Staff Costs T/H Bookings	67	366	3,000	2,634		2,634	12.2%	
4355	Licenses	0	318	500	182		182	63.6%	
4360	Equipment	0	401	1,000	599		599	40.1%	
4365	Repairs and Maint Property	235	15,794	22,000	6,206		6,206	71.8%	
4366	Repairs and Maint Equipment	0	2,536	2,000	(536)		(536)	126.8%	
4370	Cleaning Contract / Materials	993	5,850	5,750	(100)		(100)	101.7%	
4375	Rates	0	20,709	22,000	1,292		1,292	94.1%	
4376	Water	151	2,860	1,000	(1,860)		(1,860)	286.0%	
4377	Gas and Electric	2,517	13,229	15,000	1,771		1,771	88.2%	
4378	Town Hall Clock	0	0	500	500		500	0.0%	
4394	Staff Costs Craft Produce Mkt	122	1,577	1,500	(77)		(77)	105.1%	
4990	Miscellaneous Expenditure	0	820	0	(820)		(820)	0.0%	
	Town Hall :- Indirect Expenditure	**4,317**	**69,271**	**80,250**	**10,979**	**0**	**10,979**	**86.3%**	**0**
	Net Income over Expenditure	**(5,001)**	**(57,724)**	**(68,760)**	**(11,036)**				
6000	less Transfers to EMR	0	5,500	0	(5,500)				
	Movement to/(from) Gen Reserve	**(5,001)**	**(63,224)**	**(68,760)**	**(5,536)**				

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Month No: 12 **Cost Centre Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
301	Redfern Cottage(Former H Cent)								
1073	Income-Peppercorn Rent	0	1	1	0			100.0%	
1074	Income-Reim Insurance Costs	40	480	480	0			100.0%	
	Redfern Cottage(Former H Cent) :- Income	**40**	**481**	**481**	**0**			**100.0%**	**0**
4057	Professional Fees	0	3,450	2,500	(950)		(950)	138.0%	
4365	Repairs and Maint Property	0	9,935	10,000	65		65	99.3%	
	Redfern Cottage(Former H Cent) :- Indirect Expenditure	**0**	**13,385**	**12,500**	**(885)**	**0**	**(885)**	**107.1%**	**0**
	Net Income over Expenditure	**40**	**(12,904)**	**(12,019)**	**885**				
401	Cemetery								
1090	Income-Cemetery Fees	492	44,180	55,000	10,820			80.3%	
1093	Income-Chapel	0	68	75	7			90.7%	
1094	Income-Memorial Trees	0	2,149	1,380	(769)			155.7%	
1095	Income-Memorial Benches	0	693	630	(63)			110.1%	
1096	Income-Reservation Fees	0	290	287	(3)			101.0%	
1097	Income-Transfer of Ownership	0	356	480	124			74.2%	
1098	Income-Donations Cemetery	0	1	0	(1)			0.0%	
	Cemetery :- Income	**492**	**47,737**	**57,852**	**10,115**			**82.5%**	**0**
4230	Tree Maintenance & Planting	0	655	2,500	1,845		1,845	26.2%	
4231	Memorial Testing	0	0	250	250		250	0.0%	
4233	Sanctum Plaques	120	1,160	500	(660)		(660)	232.0%	
4234	Sanctums Purchase	0	12,640	0	(12,640)		(12,640)	0.0%	
4236	Sanctum Plinths Install	0	2,999	0	(2,999)		(2,999)	0.0%	
4360	Equipment	600	600	1,000	400		400	60.0%	
4365	Repairs and Maint Property	0	118,805	2,000	(116,805)		(116,805)	5940.2%	100,000
4376	Water	38	456	1,796	1,340		1,340	25.4%	
4377	Gas and Electric	93	813	1,250	437		437	65.1%	
4500	Gravedigging	1,020	11,480	19,000	7,520		7,520	60.4%	
4502	Grounds Maintenance	9,930	59,580	58,000	(1,580)		(1,580)	102.7%	
4520	Memorial Benches	411	818	335	(483)		(483)	244.1%	
4521	Memorial Trees	414	1,250	200	(1,050)		(1,050)	625.0%	
4530	Health and Safety	0	75	300	225		225	25.0%	
4990	Miscellaneous Expenditure	(1,519)	0	0	0		0	0.0%	
4996	Cem. Ext. Hedge & Tree Project	0	9,827	18,500	8,673		8,673	53.1%	
	Cemetery :- Indirect Expenditure	**11,107**	**221,158**	**105,631**	**(115,527)**	**0**	**(115,527)**	**209.4%**	**100,000**
	Net Income over Expenditure	**(10,615)**	**(173,421)**	**(47,779)**	**125,642**				
6001	plus Transfers from EMR	0	100,000	0	(100,000)				
	Movement to/(from) Gen Reserve	**(10,615)**	**(73,421)**	**(47,779)**	**25,642**				

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	7,291	477,663	483,802	6,139			98.7%	
Expenditure	46,004	597,320	483,802	(113,518)	0	(113,518)	123.5%	
Net Income over Expenditure	(38,713)	(119,657)	0	119,657				
plus Transfers from EMR	0	116,836	0	(116,836)				
less Transfers to EMR	0	7,500	0	(7,500)				
Movement to/(from) Gen Reserve	(38,713)	(10,321)	0	10,321				

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