



S137 COMMUNITY SUNDRY GRANT APPLICATION FORM



Applicant Details:

Name (if an organisation)

Address inc. postcode:

Contact person:

Daytime Telephone No:

Project / Activity Information:

What is your project / activity?

What would this grant be used to pay for?

When and where will the activity take place?

Have you previously received a sundry grant for this project/activity?

Grant Request and Income:

What is the amount of grant that you wish to apply to the Council for?

Council asks that Applicants are mindful that the Council only has £10,000 available within its Sundry Grants budget for the entire year. This money is to be used to provide Grants to support as many local groups/organisations/individuals as possible with their worthwhile projects.

Please outline the use of the grant applied for:

What is the total cost of your project/activity?

Please state how much money have you currently secured towards your project and where the monies have come from?

Please provide the current Bank Balance and Financial Information on the individual / organisation applying for the grant.

Enclosures *(please state):*

Please provide the current Bank Balance and Financial Information on the individual / organisation applying for the grant.

If successful, my/our preference would be to receive the sundry grant via Cheque / BACS payment. Please state payable to or Account Details:

Impact on our Community:

Which of the following purposes does your project/activity support? *(please state):*

Yes / No Improve the Uttoxeter area (within the town boundary) and/or

Yes / No Encouraging involvement in Uttoxeter community activities, and/or

Yes / No Improve community facilities in Uttoxeter, and/or

Yes / No Benefit/Support the community of Uttoxeter and its residents, and/or

Yes / No Support local charities/organisations, and/or

Yes / No Supporting local youth services, young people inc. school activities, and/or

Yes / No Supporting Fairtrade priorities, and/or

Yes / No Supporting Biodiversity and Climate Change initiatives

Please advise the Council how will you measure the impact that your project/event has

Completed by:

Date:

Important Applicant Information: All decisions made by the Council in relation to awarding S137 Community Sundry Grants are final and are made at the sole discretion of the Council. The budget available to the Town Council for Sundry Grants is limited and set annually. The Council has a responsibility to manage this budget effectively, in order to ensure that it is open to applications for as much of each year as is possible.

Guidelines for Awarding Community S137 Sundry Grants **by Uttoxeter Town Council**

The Council, subject to the following general guidelines, will consider applications for grants:-

1. Purpose:

The Grant made will be used to:

- a) Improve the Uttoxeter area (within the Town boundary), and/or
- b) Encourage involvement in Uttoxeter community activities, and/or
- c) Improve community facilities in Uttoxeter, and/or
- d) Benefit the community of Uttoxeter and its residents, and/or
- e) Support local charities/organisations, and/or
- f) Support local youth services, young people inc. school activities, and/or
- g) Support Fairtrade priorities, and/or
- h) Support Biodiversity and Climate Change Initiatives.

2. Applicants:

- a) Must show that the grant will be fully expended only for the purpose for which it is granted
- b) Do not have to hold 'charitable' status
- c) Must be willing to show evidence of the expenditure of any grant so made if requested by the Council including providing bank balances/financial information

3. Applications:

- a) Should show full details of proposed expenditure, including time-scales and the possible source of any another funds being used for the same project
- b) Cannot be made for purposes that any other person or organisation has a statutory obligation to undertake
- c) Will not be accepted for activities that promote a particular political or religious viewpoint. However, such bodies may apply for a grant if it is for community development activity.
- d) Should be for events/activities/groups/organisations from within the Town boundary.

4. General

The Council reserves the right to make or refuse grants at its sole discretion.

General Information:

Please return the completed S137 Community Sundry Grant Application Form to the Town Clerk, Town Hall, High Street, Uttoxeter, Staffs, ST147HN or via tina.jeffery@uttoxetertowncouncil.gov.uk
Applicants are advised that the Clerk will acknowledge receipt of the completed form and advise the Applicant of the date of the meeting when the Application will be considered by the Town Council.