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UTTOXETER TOWN COUNCIL

ACCOUNTS TO BE PASSED FOR PAYMENT AT THE EXTRAORDINARY MEETING TO BE HELD ON 14 OCTOBER 2025

ACCOUNTS ALREADY PAID BY CHEQUE - CURRENT ACCOUNT

Cheq No.	Payee	Description	Net	Vat	Amount
-	-	-	-	-	-
		Already Paid by Cheque Sub - Total	-	-	-

ACCOUNTS ALREADY PAID BY BACS PAYMENT - CURRENT ACCOUNT

Payment ID	Payee	Description	Net	Vat	Amount
536202694	Lavin Printers Ltd	T.Hall/T.Centre Events - Christmas Food Festival Leaflets (1,000)	90.00	-	90.00
536204010	SLCC	Office Equip. - Essential Law for Cemetery Managers	29.00	-	29.00
536203046	SLCC	Subs. - Annual Membership Fee - Town Clerk	360.00	-	360.00
536204368	JCA Graphics/Ashmores	T.Hall/T.Centre Events - Christmas Food Festival Banners (x4)	155.00	31.00	186.00
536325740	XX Jeffery	Properties - Reimb. - Final SJA Water Plus Final Charges	7.08	-	7.08
536708247	Innovate2Educate Partnership (TAHS)	S137 Sundry Grant	500.00	-	500.00
536708497	Douglas Macmillan Hospice	S137 Sundry Grant	200.00	-	200.00
536708995	Katharine House Hospice	S137 Sundry Grant	139.99	-	139.99
536709369	Millfields Victory & Alexandra Allotment Assoc.	S137 Sundry Grant	500.00	-	500.00
536709738	Uttoxeter Lions	S137 Sundry Grant	1,700.00	-	1,700.00
537764106	Staffordshire County Council	Repl. Speed Watch Radar	260.00	-	260.00
537764497	XX Jeffery	Reimb. Petty Cash	163.86	6.52	170.38
537988993	LeisureBench Ltd	Replacement Memorial Bench & Plaque	407.00	81.40	488.40
538922376	Combined Staff Salaries	Staff Salaries - Mth 7 10/10/25	8,321.53	-	8,321.53
538922680	HMRC	Staff Salaries - Contribs - Mth 7	3,027.62	-	3,027.62
538922849	Staffordshire Pension Fund	Staff Salaries - Contribs - Mth 7	3,093.37	-	3,093.37
538921236	MMA Design (Derby) Ltd	T/Hall Rep./Maint. - Architect Fees - Works to Side Alley & Roof	1,800.00	360.00	2,160.00
		Already Paid BACS Payments Sub - Total	20,754.45	478.92	21,233.37
		Payments already made by Cheques/BACS Sub - Total	20,754.45	478.92	21,233.37

CHEQUE PAYMENTS TO BE PASSED - MAYORAL ACCOUNT

Cheq No.	Payee	Description	Net	Vat	Amount
000124	Macmillan Cancer Support	Mayoral Donation - Raised at Macmillan Coffee Morning 26.09.25	82.20	-	82.20
		Cheque Payments to be made Sub - Total	82.20	-	82.20

ACCOUNTS TO BE PASSED FOR PAYMENT BY BACS

Pay. ID	Payee	Description	Net	Vat	Amount
539290833	B Houlihan	Travel - Reim. Cllr Travel Expenses - September 2025	31.10	-	31.10
539291202	Bropam Ltd	Office Equip. - Ink for Clerk's Printer	75.92	15.18	91.10
539291398	C Bradbury	T/Hall Ents.- Tea Dance Entertainment Fee - Sept 25	240.00	-	480.00
As Above	C Bradbury	T/Hall Ents.- Tea Dance Entertainment Fee - Oct 25	240.00	-	
539291764	Clearview	T/Hall Rep./Maint. - Window Cleaning - September	47.00	-	47.00
539291971	Cropper Grounds Maintenance Limited	Grounds Maint. - Cemetery & St Mary's Churchyard - Sept	6,000.00	1,200.00	7,200.00
539292311	Dough2Go	Civic Exp. - BH Civic Service Refreshments	135.00	-	135.00
539292668	ESBC	Empty Trade Refuse Bin - Paper	100.32	-	221.73
As Above	ESBC	Empty Trade Refuse Bin	121.41	-	
539292830	EDG Security Ltd	T/Hall Rep./Maint. - Fire Alarm Monitoring Annual Charge 25-26	223.00	44.60	267.60
539293127	GTC Chef Ltd	Civic Exp. - BH Civic Service Reception Buffet	1,054.69	-	1,054.69
539293319	Heart of England in Bloom	UIB - Tickets to Awards Presentation 21.10.25 x 4	60.00	-	60.00
539295724	InReach Group Limited	Office Equip. - Photocopier 18.08.25 - 22.09.25	78.53	15.70	94.23
539295960	JCA Graphics/Ashmores	Footpaths EMR - Uttoxeter Countryside Code Signs x 30	320.00	64.00	384.00
539296210	J S Wilson & Son (Bookbinders) Ltd	Office Equip. - Minute Book Binding	107.89	-	107.89
539297988	Laras Creative Cakes	Dr Johnson - Wakes Cakes	64.00	-	64.00
539298217	Lyreco UK	Office Equip. - Stationery	81.26	16.25	97.51
539298419	M G McCutcheon	Cem. Rep./Maint. - Repairs to Water Leak on entrance (Phase I)	456.67	91.33	548.00
539298840	MidMc Computer Services	Office Equip. - Offsite Back up	37.20	7.44	575.40
As Above	MidMc Computer Services	Office Equip. - Collect SIDS Data - August	120.00	24.00	
As Above	MidMc Computer Services	Office Equip. - Collect SIDS Data - September	112.50	22.50	
As Above	MidMc Computer Services	Office Equip. - Monthly IT Support	209.80	41.96	
539299085	Molly Maid	T/Hall Cleaning Contract - September	360.00	72.00	432.00
539299500	M S Goodwin/Party Roo	T/Hall Ents. Events - DJ Provision for Halloween/Christmas Discos	300.00	-	300.00
539299922	Odlings Limited	Cem. Sanctums - Engraving	215.00	43.00	258.00
539300183	Paula's Petals	Dr Johnson - Laurel Wreath	45.00	-	45.00
539300525	Polaris Catering & Refrigeration Services	T/Hall Rep./Maint. - T/Hall Kitchen Equipment Annual Service	310.00	62.00	372.00
539300828	Staffordshire Parish Council Association	Staff/Cllr Training x 1 - Planning Making Effective Representations	35.00	7.00	126.00
As Above	Staffordshire Parish Council Association	Staff/Cllr Training x 2 - Planning Making Effective Representations	70.00	14.00	
539301234	St John Ambulance	T/Hall Equip. - Replace First Aid Equipment	13.90	2.78	16.68
539301468	The Home Doctor (Uttoxeter) Ltd	T/Hall Rep./Maint. - Pest Control Interim Checks	185.00	37.00	222.00
		BACS Payments to be made Sub - Total	11,450.19	1,780.74	13,230.93
		Payments to be made Sub - Total	11,532.39	1,780.74	13,313.13

DIRECT DEBITS

	Payee	Description	Net	Vat	Amount
Sept	Royal Bank of Scotland	Bank Charges to 29/08/25	23.51	-	23.51
	Bankline	Bank Charges	90.80	-	90.80
	EE	Office Equip. - Clerk Office Mobile	21.00	4.20	25.20
	E-On Next	Cem. Chapels Elect - S/Charge	25.95	1.30	27.25
	E-On Next	T/Hall S/Charge - Elect.	17.36	0.87	18.23
	E-On Next	Feeder Pillar 1/6/25-31/8/25	51.52	2.58	54.10
	British Gas Business	T/Hall Elect.	498.47	99.69	598.16
	British Gas Business	Cemetery Gas	42.42	2.12	44.54
	Go Cardless / EPOS Now Ltd	EPOS Standard Sup. License & Protection Care Plan	25.00	5.00	30.00
	Go Cardless / EPOS Now Ltd	EPOS Protect No Care Plan	14.00	2.80	16.80
	ICO (Information Commissioners Office)	Annual Subscriptions	39.17	7.83	47.00
	PHS	Hygiene Services	89.75	17.95	107.70
	Go Cardless / EPOS Now Ltd	EPOS Receipting Pay Now System Charge	15.00	3.00	18.00
	Total Energies Gas & Power	T/Hall - Gas	143.00	28.60	171.60
	Pennon Water Services	Cemtery Water	38.00	-	38.00
	ESBC	T/Hall - Rates	2,071.00	-	2,071.00
	ESBC	Market - Rates	97.00	-	97.00
	Water Plus	T/Hall - Water	150.59	-	150.59
		Sub - Total	3,453.54	175.94	3,629.48
		GRAND TOTAL	35,740.38	2,435.60	38,175.98

Approved: UTC 14/10/2025 Town Mayor .... Cllr B Houlihan Deputy Mayor .... Cllr A Mansfield