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Accepted & Approved

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Uttoxeter Town Council

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Detailed Income & Expenditure by Budget Heading 30/06/2024

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Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 General Administration</u>								
4000 Staff Salaries inc PAYE/Pen/NI	11,510	30,366	147,000	116,634		116,634	20.7%	
4003 Mileage - All Staff	9	116	400	284		284	29.0%	
4056 Accounting Services	495	595	3,750	3,155		3,155	15.9%	
4057 Professional Fees	0	(495)	7,250	7,745		7,745	(6.8%)	
General Administration :- Indirect Expenditure	<u>12,014</u>	<u>30,582</u>	<u>158,400</u>	<u>127,818</u>	<u>0</u>	<u>127,818</u>	<u>19.3%</u>	<u>0</u>
Net Expenditure	<u>(12,014)</u>	<u>(30,582)</u>	<u>(158,400)</u>	<u>(127,818)</u>				
<u>102 Establishment</u>								
1100 Income-Miscellaneous	2	2	0	(2)			0.0%	
1176 Income-Precept	0	149,968	299,935	149,968			50.0%	
1180 Income-Support Tax Grant	0	11,848	23,695	11,848			50.0%	
1190 Income-Bank Interest	449	1,310	3,000	1,690			43.7%	
Establishment :- Income	<u>451</u>	<u>163,126</u>	<u>326,630</u>	<u>163,504</u>			<u>49.9%</u>	<u>0</u>
4100 Postage, Stationery & Adverts	109	238	3,600	3,362		3,362	6.6%	
4105 Telephone	407	1,216	4,550	3,334		3,334	26.7%	
4110 Office Equipment inc EPOS Fees	232	957	5,000	4,043		4,043	19.1%	
4111 Website & Emails	0	0	500	500		500	0.0%	
4112 Subscriptions	293	2,525	3,000	475		475	84.2%	
4113 Street Bunting	1,200	2,228	2,228	0		0	100.0%	
4116 Training	25	25	1,250	1,225		1,225	2.0%	
4118 Millennium Monument Plaques	0	(3,635)	0	3,635		3,635	0.0%	
4120 Insurance (TH, Assets & St John)	0	7,330	7,820	490		490	93.7%	
4122 Tourism Website	0	0	500	500		500	0.0%	
4125 Health and Safety	160	160	500	340		340	32.0%	
4156 Bank and Bankline Charges	120	325	2,250	1,925		1,925	14.5%	
4157 Audit Fees	0	(1,625)	1,500	3,125		3,125	(108.3%)	
4171 St John's Hall (Community Hub)	0	0	17,682	17,682		17,682	0.0%	
4209 Footpaths Contib Def. Map/Fund	0	0	1,500	1,500		1,500	0.0%	
Establishment :- Indirect Expenditure	<u>2,546</u>	<u>9,744</u>	<u>51,880</u>	<u>42,136</u>	<u>0</u>	<u>42,136</u>	<u>18.8%</u>	<u>0</u>
Net Income over Expenditure	<u>(2,095)</u>	<u>153,382</u>	<u>274,750</u>	<u>121,368</u>				
6000 less Transfers to EMR	0	500						
Movement to/(from) Gen Reserve	<u>(2,095)</u>	<u>152,882</u>						
<u>104 Civic</u>								
1104 Income-Mayoral Donations	0	1,005	0	(1,005)			0.0%	
Civic :- Income	<u>0</u>	<u>1,005</u>	<u>0</u>	<u>(1,005)</u>				<u>0</u>

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4275 Dr Johnson	0	0	125	125		125	0.0%	
4277 Election Costs	0	0	7,250	7,250		7,250	0.0%	
4278 Mayoral Donations	1,748	1,748	0	(1,748)		(1,748)	0.0%	
4280 Misc Civic Expenditure	0	11	2,600	2,589		2,589	0.4%	
4281 Expenses - Civic	0	0	3,250	3,250		3,250	0.0%	
4990 Miscellaneous Expenditure	0	0	500	500		500	0.0%	
Civic :- Indirect Expenditure	1,748	1,759	13,725	11,966	0	11,966	12.8%	0
Net Income over Expenditure	(1,748)	(754)	(13,725)	(12,971)				
<u>105 Running Costs</u>								
1020 Income-Christmas Lights	0	0	5,000	5,000			0.0%	
1030 Income-Allotments-Mill.Victory	0	1,049	1,049	0			100.0%	
1031 Income-Allotment Bldg Rent	70	140	1,038	898			13.5%	
1033 Income-Park Avenue Allotment	0	147	147	0			100.0%	
Running Costs :- Income	70	1,336	7,234	5,898			18.5%	0
4200 Footway Lighting	0	0	2,000	2,000		2,000	0.0%	
4206 UIB - UTC Contribution	0	2,828	9,000	6,172		6,172	31.4%	
4215 Christmas Lights	0	0	14,140	14,140		14,140	0.0%	
4367 Bus Shelter - Repair/Main	0	0	250	250		250	0.0%	
4368 War Memorial	0	2,088	4,088	2,001		2,001	51.1%	
Running Costs :- Indirect Expenditure	0	4,915	29,478	24,563	0	24,563	16.7%	0
Net Income over Expenditure	70	(3,580)	(22,244)	(18,664)				
6000 less Transfers to EMR	0	2,250						
Movement to/(from) Gen Reserve	70	(5,830)						
<u>106 Town Hall Entertainments</u>								
1081 Income-TH Ent Tea Dance	266	893	3,000	2,108			29.8%	
1082 Income-TH Ent Raffle	45	161	600	439			26.8%	
Town Hall Entertainments :- Income	311	1,054	3,600	2,547			29.3%	0
4222 TH Ent Tea Dances	230	460	2,760	2,300		2,300	16.7%	
4223 TH Ent Raffle	0	15	150	135		135	9.7%	
4224 TH Ent Events	0	(374)	2,000	2,374		2,374	(18.7%)	
Town Hall Entertainments :- Indirect Expenditure	230	100	4,910	4,810	0	4,810	2.0%	0
Net Income over Expenditure	81	953	(1,310)	(2,263)				

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110 St Mary's Closed Churchyard								
4235 Church Clock	0	0	1,500	1,500		1,500	0.0%	
4502 Grounds Maintenance	575	1,150	6,900	5,750		5,750	16.7%	
4503 St. Mary's Tree works	0	0	1,000	1,000		1,000	0.0%	
St Mary's Closed Churchyard :- Indirect Expenditure	575	1,150	9,400	8,250	0	8,250	12.2%	0
Net Expenditure	(575)	(1,150)	(9,400)	(8,250)				
115 Grants and Allowances								
4250 Sundry Grants (S137)	100	1,300	8,000	6,700		6,700	16.3%	
4255 Mayoral Allowance	0	1,919	1,919	0		0	100.0%	
4256 Deputy Mayor Allowance	0	641	641	0		0	100.0%	
Grants and Allowances :- Indirect Expenditure	100	3,860	10,560	6,700	0	6,700	36.6%	0
Net Expenditure	(100)	(3,860)	(10,560)	(6,700)				
120 Properties								
1000 Income-Kiosk	242	725	2,922	2,197			24.8%	
1010 Income-32 Carter Street	600	1,800	7,200	5,400			25.0%	
Properties :- Income	842	2,525	10,122	7,597			24.9%	0
4300 Kiosk-Expenditure	0	0	500	500		500	0.0%	
4305 Town Council Benches	0	0	100	100		100	0.0%	
4310 32 Carter Street Expenditure	0	0	500	500		500	0.0%	
4315 Telephone Box Micro Library	0	0	50	50		50	0.0%	
Properties :- Indirect Expenditure	0	0	1,150	1,150	0	1,150	0.0%	0
Net Income over Expenditure	842	2,525	8,972	6,447				
150 Markets								
1040 Income-Market Stalls (Weds)	264	743	2,112	1,370			35.2%	
1041 Income-Market Stalls (Fri)	0	17	0	(17)			0.0%	
1042 Income-Market Stalls (Sat)	50	182	1,132	951			16.0%	
1049 Income-Market Grants (ESBC)	0	0	3,000	3,000			0.0%	
Markets :- Income	314	941	6,244	5,304			15.1%	0
4320 Market Expenses (Weds)	0	0	50	50		50	0.0%	
4322 Market Expenses (Sat)	0	5	0	(5)		(5)	0.0%	
4325 Market - Business Rates ESBC	97	294	1,500	1,206		1,206	19.6%	
4377 Gas and Electric	0	0	250	250		250	0.0%	
Markets :- Indirect Expenditure	97	299	1,800	1,501	0	1,501	16.6%	0
Net Income over Expenditure	217	641	4,444	3,803				

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201 Town Hall								
1050 Income-Ballroom	405	634	1,500	866			42.3%	
1052 Income-Alan Dean Suite	115	115	1,500	1,385			7.6%	
1053 Income-Hire of Equipment	0	255	150	(105)			169.7%	
1060 Income-Bar DPS Fees	0	322	1,200	878			26.8%	
1063 Income-TH Sat Craft/Produce M	267	893	3,240	2,347			27.6%	
1066 Income-Office rent/19A High St	345	1,035	3,735	2,700			27.7%	
Town Hall :- Income	1,131	3,253	11,325	8,072			28.7%	0
4000 Staff Salaries inc PAYE/Pen/Ni	141	477	3,000	2,523		2,523	15.9%	
4059 Cupola Roof Light - Annual sum	0	0	500	500		500	0.0%	
4350 Advertising and Promotion	0	0	1,000	1,000		1,000	0.0%	
4353 Staff Costs T/H Bookings	0	208	3,000	2,792		2,792	6.9%	
4355 Licenses	0	295	500	205		205	59.0%	
4360 Equipment	0	33	1,000	967		967	3.3%	
4365 Repairs and Maint Property	1,659	3,568	19,500	15,932		15,932	18.3%	
4366 Repairs and Maint Equipment	100	100	2,000	1,900		1,900	5.0%	
4370 Cleaning Contract / Materials	629	989	5,500	4,511		4,511	18.0%	
4375 Rates	2,071	6,212	21,000	14,789		14,789	29.6%	
4376 Water	223	380	1,000	620		620	38.0%	
4377 Gas and Electric	1,068	4,287	15,000	10,713		10,713	28.6%	
4378 Town Hall Clock	0	0	500	500		500	0.0%	
4394 Staff Costs Craft Produce Mkt	117	345	1,500	1,155		1,155	23.0%	
4990 Miscellaneous Expenditure	510	510	0	(510)		(510)	0.0%	
Town Hall :- Indirect Expenditure	6,519	17,403	75,000	57,597	0	57,597	23.2%	0
Net Income over Expenditure	(5,388)	(14,150)	(63,675)	(49,525)				
000 less Transfers to EMR	0	6,000						
Movement to/(from) Gen Reserve	(5,388)	(20,150)						
301 Redfern Cottage(Former H Cent)								
1073 Income-Peppercorn Rent	0	1	1	0			100.0%	
1074 Income-Reim Insurance Costs	40	120	480	360			25.0%	
Redfern Cottage(Former H Cent) :- Income	40	121	481	360			25.2%	0
4365 Repairs and Maint Property	670	670	500	(170)		(170)	134.0%	
Redfern Cottage(Former H Cent) :- Indirect Expenditure	670	670	500	(170)	0	(170)	134.0%	0
Net Income over Expenditure	(630)	(549)	(19)	530				

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<u>401 Cemetery</u>								
1090 Income-Cemetery Fees	3,874	12,901	46,500	33,599			27.7%	
1092 Income-Book of Remembrance	0	0	16	16			0.0%	
1093 Income-Chapel	0	62	62	0			100.0%	
1094 Income-Memorial Trees	80	113	1,255	1,142			9.0%	
1095 Income-Memorial Benches	0	0	630	630			0.0%	
1096 Income-Reservation Fees	0	0	261	261			0.0%	
1097 Income-Transfer of Ownership	41	121	480	359			25.2%	
1098 Income-Donations Cemetery	1	1	0	(1)			0.0%	
Cemetery :- Income	3,996	13,198	49,204	36,006			26.8%	0
4230 Tree Maintenance & Planting	0	0	2,500	2,500		2,500	0.0%	
4231 Memorial Testing	0	0	250	250		250	0.0%	
4233 Sanctum Plaques	0	162	500	338		338	32.4%	
4360 Equipment	0	84	1,000	916		916	8.4%	
4365 Repairs and Maint Property	0	1,651	2,000	350		350	82.5%	
4376 Water	198	198	500	302		302	39.5%	
4377 Gas and Electric	87	514	1,250	736		736	41.1%	
4500 Gravedigging	110	2,280	18,000	15,720		15,720	12.7%	
4502 Grounds Maintenance	2,500	5,000	30,000	25,000		25,000	16.7%	
4520 Memorial Benches	0	0	1,437	1,437		1,437	0.0%	
4521 Memorial Trees	15	15	300	285		285	5.0%	
4530 Health and Safety	0	2,000	300	(1,700)		(1,700)	666.7%	
Cemetery :- Indirect Expenditure	2,909	11,903	58,037	46,134	0	46,134	20.5%	0
Net Income over Expenditure	1,087	1,295	(8,833)	(10,128)				
Grand Totals:- Income	7,154	186,559	414,840	228,281			45.0%	
Expenditure	27,408	82,386	414,840	332,454	0	332,454	19.9%	
Net Income over Expenditure	(20,254)	104,173	0	(104,173)				
less Transfers to EMR	0	8,750						
Movement to/(from) Gen Reserve	(20,254)	95,423						

As agreed Cllr S. Page
Chair of FoAP 31/7/24