G

UTTOXETER TOWN COUNCIL

ACCOUNTS TO BE PASSED FOR PAYMENT AT THE MEETING TO BE HELD ON 11 OCTOBER 2022 (NO MEETING IN AUG & SEPT)

ACCOUNTS ALREADY PAID BY CHEQUE

Cheq No.	Payee	Description	Net	Vat	Amount
009301	ESBC	Cem. Extension - Change of Use Planning Fees	231.00	-	231.00
009302	Toplis Associates Ltd	Balance - Internal Audit Fees 2021-22	457.00	91.40	548.40
009303	Midland Conservation Ltd	Interim Payment for Carter Street Roof Works	12,700.74	2,540.15	15,240.89
009304	Petty Cash	21/06/22 - 28/07/22	173.59	-	173.59
009305	C Bradbury	T/Hall Ents.- Tea Dance Entertainment Fee - July 22	220.00	-	220.00
009306	Mrs K Haberfield	Prof. Fees - Payroll Services - June	100.00	-	200.00
As Above	Mrs K Haberfield	Prof. Fees - Payroll Services - July	100.00	-	
009307	Strawberry Garden Centre	UIB - Dovefields Planters	199.80	39.97	2,233.32
As Above	Strawberry Garden Centre	UIB - Cem.	298.83	59.77	
As Above	Strawberry Garden Centre	UIB - Gift Vouchers	120.00	-	
As Above	Strawberry Garden Centre	UIB - Town Hall Balcony	200.00	40.00	
As Above	Strawberry Garden Centre	UIB - Floral Towers	352.78	70.56	
As Above	Strawberry Garden Centre	UIB - Windsor Park	149.94	29.99	
As Above	Strawberry Garden Centre	UIB - Tynsel Parkes	150.00	30.00	
As Above	Strawberry Garden Centre	UIB - Redferns Cottage	144.62	25.33	
As Above	Strawberry Garden Centre	UIB - Train Station	113.26	22.65	
As Above	Strawberry Garden Centre	UIB - Heath Community Centre	39.16	7.83	
As Above	Strawberry Garden Centre	UIB - Railway Station	47.01	9.40	
As Above	Strawberry Garden Centre	UIB - Heath Community Centre	39.16	7.83	
As Above	Strawberry Garden Centre	UIB - Redferns Cottage	5.37	1.07	
As Above	Strawberry Garden Centre	UIB - St Josephs	24.16	4.83	
009308	SJL Landscapes Ltd	Cem & St Marys Churchyard Grounds Maint. - July	2 853.33	570.67	4 232.51
As Above	SJL Landscapes Ltd	Markets - Assoc. Market Costs July	673.76	134.75	
009309	Odlings Limited	Cem. - Sanclum Inscription	99.00	19.80	356.40
As Above	Odlings Limited	Cem. - Sanclum Inscription	99.00	19.80	
As Above	Odlings Limited	Cem. - Sanclum Inscription	99.00	19.80	
009310	C Bradbury	T/Hall Ents.- Tea Dance Entertainment Fee - Aug 22	220.00	-	220.00
009311	Midland Conservation Ltd	2nd Interim Payment - Roof Works Carter St. Properties	7,382.81	1,476.56	8 859.37
009312	Petty Cash	01.08.22 - 30.08.22	150.89	3.16	154.05
009313	C Bradbury	T/Hall Ents.- Tea Dance Entertainment Fee - Sept 22	220.00	-	220.00
009314	Mrs K Haberfield	Payroll Services - August	100.00	-	100.00
009315	SJL Landscapes Ltd	Cem & St Marys Churchyard Grounds Maint. - Aug	2,793.33	558.67	4,362.64
As Above	SJL Landscapes Ltd	Markets - Assoc. Market Costs Aug	842.20	168.44	
009316	Midland Conservation Ltd	3rd Interim Payment - Carter Street Roof Works	6,884.12	1,376.82	8 260.94
009317	Elan City UK	Speed Indicator Devices x 2 - O. No. 5655 13/1/22	3,642.24	728.45	4,370.69
009318	Mr N Lowe	Deputy Mayor Allowance 2022-23	604.00	-	604.00
		Already Paid by Cheque Sub - Total	42 530.10	8 057.70	50 587.80

ACCOUNTS ALREADY PAID BY BACS/CHAPS PAYMENT - CURRENT ACCOUNT

Payment ID	Payee	Description	Net	Vat	Amount
421738461	NPower Commercial Gas Ltd	Elect. Streetlights 01.04.22 - 30.06.22	300.08	15.00	315.08
422352900	Uttoxeter District Scouts	S137 Sundry Grant - UTC 12/07/2022	250.00	-	250.00
423245236	JMI Planning Ltd	Cemetery - Prof. Fees - Heritage Statement for Cem. Ext P/App	200.00	40.00	240.00
424210840	HMRC	Contribs - Mth 4 - Paid 08/08/2022	1 342.32	-	1,342.32
424213774	Staffordshire Pension Fund	Contribs - Mth 4 - Paid 08/08/2022	2 635.16	-	2 635.16
424216684	Combined Staff Salaries	Mth 5 - Paid 12/08/2022	6 777.41	-	6 777.41
424219497	Heart of England in Bloom	UIB. Awards Registration Fee	45.00	-	45.00
424562251	Clearview	T/Hall - Window Cleaning - July	42.00	-	42.00
424562392	D Chatfield	UIB. Judging - Buffet	256.00	-	256.00
424562659	ESBC	UIB - Hanging Baskets for Library	53.00	10.60	95.40
As above	ESBC	UIB - Hanging Baskets for Redfern Cottage	26.50	5.30	
424562777	InReach Group Limited	Office Equip. - Photocopier Charges 01.07.22 - 31.07.22	71.94	14.39	86.33
424562975	Lavin Printers Ltd	Office Equip. - Order Books	84.00	16.80	129.60
As above	Lavin Printers Ltd	Office Equip. - Photocopies	24.00	4.80	
424563096	Lyreco UK Limited	Office Equip - Stationery	119.94	23.99	143.93
424563266	MidMC Computer Services	Office Equip - Microsoft 365 E-mail Licence - Aug	80.94	16.19	141.77
As above	MidMC Computer Services	Office Equip - Offsite Backup - Aug	37.20	7.44	
424563367	MMA Design (Derby) Ltd	Architectural Services Fee - Carter Street	1,370.00	274.00	1 644.00
424563499	Molly Maid	Cleaning Services - June	340.00	68.00	408.00
424563721	The Training Society	Staff Training - Safe Use of Fire Extinguishers	240.00	48.00	288.00
424563822	J S Wilson & Son (Bookbinders) Ltd	Office Equip. - Minute Book Binding May 2019-May 2021	84.95	-	84.95
425476661	Chubb Fire & Security Ltd	TH Rep/Maint. - Upgrade to Security Alarm System	920.00	184.00	1 104.00
425476997	MidMC Computer Services	Office Equip. - Monthly backup and Licences	80.94	16.19	97.13
427555902	HMRC	Contribs - Mth 5	1,347.72	-	1 347.72
427526823	Mrs H Headech	Mayoral Allowance 2022-23	1 809.00	-	1 809.00
427527210	Combined Staff Salaries	Mth 6 - Paid 09/09/2022	6,740.59	-	6,740.59
427764434	Mr R Ward	T/Hall Events - Halloween Disco 2021	140.00	-	140.00
427768116	C Allen	T/Hall Rep./Maint - Clear Gutters in Side Alley	150.00	-	150.00
427772712	Chase Fire Protection	T/Hall Rep./Maint. - Fire Extinguisher Service	367.80	73.56	441.36
427803676	Compartment Fire Ltd	T/Hall-Installation of Passive Fire Protection - Adam Peaty Suite	470.00	94.00	564.00
427804408	EDG Security Ltd	T/Hall - Upgrade to Existing Fire Alarm System	3,033.00	606.60	3,639.60
427805236	InReach Group Limited	Office Equip. - Photocopier Charges 01.08.22 - 31.08.22	170.59	34.12	204.71
427805738	Lavin Printers Ltd	Office Equip. - Burial Receipt Books	84.00	16.80	100.80
427805977	Lavin Printers Ltd	Civic Service - Order of Service Printing	77.00	-	77.00
427808265	Lyreco UK Limited	Office Equip - Stationery	126.88	25.38	152.26
427808437	MidMC Computer Services	Office Equip - Offsite Backup - Oct	37.20	7.44	44.64
427809493	Molly Maid	Cleaning Services - July	340.00	68.00	408.00
428187431	Staffordshire Pension Fund	Contibs - Mth 5	2 640.55	-	2 640.55
428824638	Stoke on Trent City Council	Contribution towards Train Station Mural	1,000.00	-	1 000.00
430542348	HMRC	Contribs - Mth 6	1,342.52	-	1 342.52
430542655	Staffordshire Pension Fund	Contribs - Mth 6	2 635.16	-	2 635.16
		Already Paid BACS/CHAPS Payments Sub - Total	37 893.39	1 670.60	39 563.99
		Payments already made by Cheques/BACS Sub - Total	80 423.49	9 728.30	90 151.79

ACCOUNTS ALREADY PAID BY BACS/CHAPS PAYMENT - MAYORAL ACCOUNT					
Payment ID	Payee	Description	Net	Vat	Amount
425476057	St Mary's Parish Church	Reim Civic Service Donation PH paid in error to CS	192.44	-	192.44
		Already Paid BACS/CHAPS Mayoral Payments Sub - Total	192.44	-	192.44
		Payments already made by Cheques/BACS Sub - Total	192.44	-	192.44
ACCOUNTS TO BE PASSED FOR PAYMENT BY CHEQUE					
Cheq No.	Payee	Description	Net	Vat	Amount
009319	K Haberfield	Payroll Services - Sept 2022	100.00	-	100.00
009320	Odlings Limited	Cem. - Sanctum Inscription	104.25	20.85	125.10
009321	SJL Landscapes Ltd	Cem & St Marys Churchyard Grounds Maint. - Sept	2,953.33	590.67	4,352.51
As Above	SJL Landscapes Ltd	Markets - Assoc. Market Costs - Sept	673.76	134.75	
009322	SLCC (Society of Local Council Clerks)	Annual Subscription to SLCC	327.00	-	327.00
		Cheque Payments Sub - Total	4 158.34	746.27	4 904.61
ACCOUNTS TO BE PASSED FOR PAYMENT BY BACS/CHAPS					
Pay. ID	Payee	Description	Net	Vat	Amount
430817427	ACE Painters & Decorators	Cem. - Paint Chapels	850.00	-	850.00
430817998	Clearview	T/Hall - Window Cleaning - September	42.00	-	42.00
430819032	D Chatfield	Mayor's Civic Service - Food	891.00	-	891.00
430819653	ESBC	T/Hall Rep/Maint. - Empty Paper Refuse Bin upto 30.09.22	13.28	-	77.60
As Above	ESBC	T/Hall Rep/Maint. - Empty Trade Refuse Bin upto 30.09.22	64.32	-	
430822303	Idverde Limited	Grave Digging Services - August	1,339.08	-	1,339.08
430825699	InReach Group Limited	Office Equip. - Photocopier Charges 01.09.22 - 30.09.22	50.00	10.00	60.00
430831103	Lyreco UK Limited	Office Equip - Stationery	80.63	16.13	96.76
430832113	MidMC Computer Services	Office Equip. - Licences October	80.94	16.19	141.77
As Above	MidMC Computer Services	Office Equip - Offsite Backup - Nov	37.20	7.44	
430832597	Molly Maid	Cleaning Services - August	544.16	108.84	653.00
430833007	Secret Garden Ltd	Dr Johnson - Laurel Wreath	42.00	-	42.00
		BACS/CHAPS Payments to be made Sub - Total	4 034.61	158.60	4 193.21
		Payments to be made Sub - Total	8 192.95	904.87	9 097.82
DIRECT DEBITS					
July	Royal Bank of Scotland	Bank Charges to 30/06/22	30.38	-	30.38
	Bankline	Bank Charges	583.60	-	583.60
	British Telecom	T/Hall - Phone, Internet & Bollard Line, etc.	539.91	107.98	647.89
	E-On Next	Chapels - Elect.	35.24	1.76	37.00
	E-On Next	Electric S/Charge - Town Hall	14.56	0.73	15.29
	E-On Next	Initial Payment	16.64	0.83	17.47
	E-On Next	Feeder Pillar - Elect	21.90	1.10	23.00
	ESBC	T/Hall - Rates	1,884.00	-	1,884.00
	ESBC	Market - Rates	281.00	-	281.00
	British Gas Business	Cemetery - Gas	29.11	5.82	34.93
	British Gas Business	T/Hall - Electric	165.82	33.16	198.98
	Shire Leasing Plc	Equip. - BT Telephone System Rental	55.68	11.13	66.81
	Grenke Leasing	T/Hall - Photocopier	198.99	39.80	238.79
	Go Cardless / EPOS Now Ltd	EPOS Standard Support License and Protect Now Care Plan	25.00	5.00	30.00
	Go Cardless / EPOS Now Ltd	EPOS Now Charges for card payment system	29.00	5.80	34.80
	Go Cardless / EPOS Now Ltd	EPOS Receipting System - Charge July	15.00	3.00	18.00
	Go Cardless / EPOS Now Ltd	EPOS Protect No Care Plan 21/06/22-21/07/22	14.00	2.80	16.80
	Total Gas & Power	T/Hall - Gas	169.94	33.99	203.93
	Water Plus	T/Hall - Water	48.07	-	48.07
		Sub - Total	4 157.84	252.90	4 410.74
Aug	Royal Bank of Scotland	Bank Charges to 29/07/22	23.82	-	23.82
	Bankline	Bank Charges	523.15	-	523.15
	British Telecom	T/Hall - Phone, Internet & Bollard Line, etc.	529.08	105.81	634.89
	E-On Next	Feeder Pillar - Elect	21.90	1.10	23.00
	E-On Next	Electric S/Charge - Town Hall	15.60	0.78	16.38
	E-On Next	Chapels - Elect.	35.24	1.76	37.00
	ESBC	T/Hall - Rates	1,884.00	-	1,884.00
	ESBC	Market - Rates	281.00	-	281.00
	British Gas Business	Cemetery - Gas	7.34	0.37	7.71
	British Gas Business	T/Hall - Electric	194.82	38.96	233.78
	Shire Leasing Plc	Equip. - BT Telephone System Rental	90.68	18.13	108.81
	Go Cardless / EPOS Now Ltd	EPOS Standard Support License and Protect Now Care Plan	25.00	5.00	30.00
	Go Cardless / EPOS Now Ltd	EPOS Now Charges for card payment system	29.00	5.80	34.80
	Go Cardless / EPOS Now Ltd	EPOS Receipting System - Charge Aug	15.00	3.00	18.00
	Go Cardless / EPOS Now Ltd	EPOS Protect No Care Plan 21/07/22-21/08/22	14.00	2.80	16.80
	PHS	Hygiene Services	123.63	24.73	148.36
	Total Gas & Power	T/Hall - Gas	135.22	27.04	162.26
	Water Plus	T/Hall - Water	48.07	-	48.07
		Sub - Total	3 996.55	235.28	4 231.83
Sept	Royal Bank of Scotland	Bank Charges to 31/08/22	31.82	-	31.82
	Bankline	Bank Charges	149.00	-	149.00
	British Telecom	T/Hall - Phone, Internet & Bollard Line, etc.	526.00	105.20	631.20
	E-On Next	Feeder Pillar - Elect	21.90	1.10	23.00
	E-On Next	Electric S/Charge - Town Hall			33.85
	E-On Next	Chapels - Elect.	35.24	1.76	37.00
	ESBC	T/Hall - Rates	1,884.00	-	1,884.00
	ESBC	Market - Rates	281.00	-	281.00
	ICO	Annual Subs. - Information Commissioners Office GDPR	35.00	-	35.00
	British Gas Business	Cemetery - Gas	7.62	0.38	8.00
	British Gas Business	T/Hall - Electric	233.55	46.71	280.26
	Shire Leasing Plc	Equip. - BT Telephone System Rental	55.68	11.13	66.81
	Go Cardless / EPOS Now Ltd	EPOS Standard Support License and Protect Now Care Plan	25.00	5.00	30.00
	Go Cardless / EPOS Now Ltd	EPOS Receipting System - Charge Sept	15.00	3.00	18.00
	Go Cardless / EPOS Now Ltd	EPOS Protect No Care Plan 21/08/22-21/09/22	14.00	2.80	16.80
	PHS	Hygiene Services	79.80	15.96	95.76

	Total Gas & Power	T/Hall - Gas	127.16	25.43	152.59
	Water Plus	T/Hall - Water	48.07	-	48.07
		Sub - Total	3 569.84	218.47	3 822.16
		GRAND TOTAL	**100,533.11**	**11,339.82**	**111,906.78**

Approved: UTC 11/10/2022 **Town Mayor**

Deputy Mayor